



JMCA Carpool Etiquette



Thank you so much in advance for your assistance in helping everything run smoothly in carpool! Remember to be respectful of our neighbors on Harvard by not blocking cul-de-sacs or driveways and to respect our families by following the route we outlined rather than cutting through on Dexter or parking on Syracuse.

To clarify our procedures, we have outlined what we request that you do:

- ☆ Please be courteous by going to the end of the line and not cutting in line. We have a single file line on Harvard.
- ☆ Pull up as far as you can when loading and unloading, first car pulls all the way to the top of the sidewalk at the first paw. The second, third, and fourth paw go to the second, third, and fourth paw. We won't have students loading at the fifth and sixth paw this year due to social distancing.
- ☆ If your child is tardy or if you pick your child up after 4:00 pm or 1:30 pm on Wednesday (also counted as a tardy), you must come into the parking lot and sign your child in or out.
- ☆ A staff member will open the gate when we are ready for carpool. Gate will be closed at 8:05 and 4:00. Arrivals after those times need to be through the parking lot.
- ☆ **NO LEFT TURNS INTO OR OUT OF THE PARKING LOT DURING CARPOOL!**

Morning

- ☆ **Wait** for a staff member to open the gate then keep children in vehicle until a staff member checks their temperature; if their temperature is below 100.4 degrees they may attend JMCA. If their temperature is higher, then they have to return home.
- ☆ Use the carpool system; **DO NOT PARK** on Syracuse Street as it causes safety issues and slows the flow of traffic.
- ☆ Please help us by making sure your **child rolls down their window** and we can check their temperature inside the car.

Afternoon

- ☆ Arrive for afternoon carpool at 3:20 (12:50 on Wednesdays) or later to avoid traffic tie-ups. **If you come at 3:45/12:45 you don't have a long wait!**
- ☆ We will use only one lane this year, so please be aware of your lane assignment.
- ☆ If students are not ready and in line when their name is called, we will ask you to leave the line. When your child makes it to the front, we will escort him/her to your car.
- ☆ Middle school students will exit school via the library and computer lab on their own.
- ☆ If you need to pick your child up early for an appointment, please come in by 3:15 so we can accommodate you before we start carpool. You will still need to sign your child out.
- ☆ **If you come in the building to get your child, you will be asked to wait in your car until carpool is over to pick up your child. We are unable to have parents in the building this year due to social distancing.**

