

**JAMES MADISON CHARTER ACADEMY**  
**660 Syracuse Street**  
**Colorado Springs, CO 80911**

**BOARD OF DIRECTORS MEETING**  
**(25 January 2010)**  
**(7:00pm)**

**I. CALL TO ORDER**            7:09

RENEW Pledge of Allegiance to Flag

CALL Roll Mrs. Nan Gracin, Mrs. Deborah Moses, Mrs. Sandra Taylor, Mrs. Vernell Murphy and Mr. Mark Obert. Mr. Obert is conducting meeting tonight. Additional attendees: Dr. Anne Shearer-Shineman, Principal and Mrs. Donna Smith, Business Manager.

**II. RECURRENT**

A. APPROVAL OF Agenda: Motion to accept agenda by Mrs. Moses, seconded by Mr. Obert. Approved.

B. APPROVAL OF Minutes of previous meetings Motion to approve minutes from January meeting by Mrs. Moses, seconded by Mrs. Murphy. Approved.

C. Upcoming JMCA Activities

February 2 District Chess Tournament

February 4, 2010 McTeacher Night

February 5, 2010 Spelling Bee

February 12, 2010 Family Night Out This event will be for all ages free entry concession stands, activities and games.

Fundraisers have netted \$3,000.00 so far.

Principal Report Contract with Joe Royer. See attachment

Attendance concerns addressed. Teacher's evaluations process updated.

Memorandum of Agreement for Teacher's contract. See attachment

Meeting with Fort Carson School Liaison for Sponsorship contract.

Hot Lunches are going great!

Policy waiver presented. Motion made by Mrs. Moses to accept and approve policy # GBB-RA, GBCAF, GCBC, GDBA, and GDBA-RA and

2. Approval of rescission of policy waivers for policies IHC, JCA, JJAB-R KA, and KA-R

Mrs. Taylor seconded. Approved.

D. OTHER

E. OPPORTUNITY FOR PUBLIC TO BE HEARD

Opportunity for public to be heard

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the

Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

## F. OPPORTUNITY FOR PUBLIC TO BE HEARD

### G. COMMITTEE REPORTS:

Marketing: Mrs. Sandra Taylor proposed a Health & Fitness Fair/Open House at the school, April 24, 2010. This will be an advertising enrollment strategy. She is currently working with the radio stations, newspapers, online advertising and she plans to use social networks for additional exposure. Currently she has five businesses supporting this effort and will sign additional businesses. The goal is to sign only one business of its kind so as not to have merchants competing. \$65.00 for advertising space and booth for JMCA parents and \$100.00 for community. Community Fingerprinting will be offered. More information to follow.

School/board fundraisers): Planning February 26, 2010 Dinner Theater March 4, 2010 Sonic Night, May 2010 Night of the Arts/Auction Night. Will set up fundraiser nights at On the Border, Pizza Hut and Wendy's. Skate City night to continue.

PTO: Will vote on fourth quarter fundraiser. We have a parent who works at Brunswick Bowling who has setup a fundraiser costing \$5.00 for activities with \$1.00 from each activity donated to the school

## III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget Motion by Mrs. Moses to accept & approve expenditures of \$72,280.83 for the month of December 2009. Seconded by Mrs. Murphy Approved.

B. ACT ON Any Recent Issues Not on This Agenda Board official announcement for meetings etc. will be the JMCA website. Motion made by Mrs. Taylor and seconded by Mrs. Moses. Approved.

C. ACT ON Calendar change because of CSAP testing on March 10<sup>th</sup> & 17<sup>th</sup>. On the 10<sup>th</sup> 3<sup>rd</sup> – 6<sup>th</sup> grades test. K- 2 out of school. On the 17<sup>th</sup> 4<sup>th</sup> – 6<sup>th</sup> grades test. K-3<sup>rd</sup> out of school. Daycare will be open full day. Combined class clarified. Motion to approve by Mrs. Moses and seconded by Mrs. Gracin. Approved

## IV. NEXT MEETING February 22, 2010

## V. ADJOURNMENT 8:23p.m.

JAMES MADISON CHARTER ACADEMY  
660 Syracuse Street  
Colorado Springs, CO 80911

BOARD OF DIRECTORS MEETING  
(22 February 2010)  
(7:00pm)

I. CALL TO ORDER 7:07

RENEW Pledge of Allegiance to Flag

CALL Roll Mrs. Nan Gracin excused, Mrs. Deborah Moses, Mrs. Sandra Taylor, Mrs. Vernell Murphy, excused and Mr. Mark Obert. Mr. Obert is conducting meeting tonight. Additional attendees: Dr. Anne Shearer-Shineman, Principal and Mrs. Donna Smith, Business Manager, Mrs. Melissa Boden, Teacher representative.

II. RECURRENT

- A. APPROVAL OF Agenda: Motion to accept agenda by Mrs. Moses, seconded by Mrs. Taylor. Approved.
  
- B. APPROVAL OF Minutes of previous meetings Motion to approve minutes from January meeting by Mrs. Moses, with addition of \$100.00 for community booths, seconded by Mrs. Taylor. Approved.
  
- C. Upcoming JMCA Activities  
See committee reports

Principal Report Contract with Joe Royer. See attachment  
Teachers working with students.  
Scheduled pre CSAP 3<sup>rd</sup>- 6<sup>th</sup> grades reading, writing and math assistance.  
CSAP testing until the beginning of Spring break

D. OTHER

E. OPPORTUNITY FOR THE PUBLIC TO BE HEARD

Opportunity for public to be heard

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F. OPPORTUNITY FOR PUBLIC TO BE HEARD

G. COMMITTEE REPORTS:

Marketing: Mrs. Sandra Taylor updated the members on the upcoming Health & Fitness Fair/Open House at the school, April 24, 2010. This will be an advertising enrollment strategy. She has secured the radio stations, affiliated with Citadel Broadcasting (6 stations). We will have banners. The Security Fire Department will be here with the trucks and ladders to let the public view and especially the children interact with. We will advertise in the newspapers, and online. She plans to use social networks for additional exposure (Craigslist, Facebook, Myspace). Currently she has seventeen businesses supporting this effort and will sign additional businesses. The goal is to sign only one business of its kind so as not to have merchants competing. The price is \$65.00 for advertising space and booth for JMCA parents and \$100.00 for community. Community Fingerprinting will be offered. More information to follow.

School/board fundraisers) : Planning February 26, 2010 Dinner Theater March 4, 2010 Sonic Night, May 2010 Night of the Arts/Auction Night. JMCA will set up fundraiser nights at On the Border, Pizza Hut and Wendy's. Skate City night are going to continue.

PTO: Valentine Dance was a complete success, thanks to all. We raised \$390.00 for 2 hours. Fourth quarter fundraiser will be cookie dough.

We have a parent who works at Brunswick Bowling who has setup a fundraiser costing \$5.00 for activities with \$1.00 from each activity donated to the school.

BAAC: 5<sup>th</sup> – 6<sup>th</sup> Grades move. District move to Junior High will not affect JMCA. Because of unclear answer on survey administration will conduct a telephone survey to get specific information from parents. We will advertise on Craigslist for exposure to school. Install door bell for daycare. Cost research needed. Daycare surveys will be sent home. Parent surveys will go out after Spring Break. Facebook needs research before we advertise. Gazelle.com is a recycling site setup by the Board as a fundraiser to recycle electronics.

Building Facilities Meeting will be March 15, 2010 at 5:30. President Mr. Obert, Mrs. Gracin, Mrs. Taylor, Mrs. Smith and Dr. Shineman-Shearer.

Mr. Staton requested a member of the Board attend the districts DAAC meeting which is held the 1<sup>st</sup> Thursday of each month at 6p.m.

Board will host a Spring Fling April 16, 2010 more information to follow.

### III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget Motion by Mrs. Moses to accept & approve expenditures of \$68,078.32 for the month of January 2010. Seconded by Mr. Obert Approved.

B. ACT ON Any recent issues not on this agenda contract from Joe Royer

for Charter renewal.  
C. ACT ON

IV. NEXT MEETING March 15, 2010 (due to Spring break)

V. ADJOURNMENT 7:40p.m.

JAMES MADISON CHARTER  
ACADEMY  
600 Syracuse Street  
Colorado Springs, CO 80911

BOARD OF DIRECTORS MEETING  
MARCH 15, 2010  
7:00 p.m.

I. CALL TO ORDER 7:04

- A. RENEW Pledge of Allegiance to Flag
- B. CALL Roll Mrs. Nan Gracin, Mrs. Deborah Moses, Mrs. Sandra Taylor, Mr. Mark Obert and Mrs. Vernell Murphy. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager, Mrs. Livingston, Teacher representative and Mr. Don Staton, parent

II. RECURRENT

- A. APPROVAL OF AGENDA: Motion to accept agenda by Mrs. Moses, seconded by Mr. Obert. Approved.  
APPROVAL OF MINUTES: of previous meetings Motion to approve minutes from January meeting missed?
- B. Upcoming JMCA Activities March 17<sup>th</sup> Bowling 2 – 5 p.m. Brunswick Bowling lanes CSAP will end March 19<sup>th</sup>  
  
March 20<sup>th</sup> Jeans and greens celebration. Staff will perform embarrassing act requested by students if they raise the most funds.  
  
March 20<sup>th</sup> Breakfast \$1.00  
  
April 7<sup>th</sup> On the Border fundraiser 10% return
- C. Principal's Report
  - a. Contract with district. Joe Royer will present this to the district the end of April. Any changes to JMCA waivers and policies same as those of Districts 3's will be rescinded and removed from JMCA policy book.
  - b. Teachers have been doing pre-test. Students taking test seriously, doing better.
  - c. Donna Smith, Ashley Dunn, Vernell Murphy and Anne Shearer-Shineman have completed the CPR – First Aid training.
- D. OTHER
- E. OPPORTUNITY FOR PUBLIC TO BE HEARD

## Opportunity for public to be heard

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### F. COMMITTEE REPORTS:

Marketing: Mrs. Sandra Taylor reported we have 17 vendors for the Health & Fitness Fair/Open House 10 – 4, April 24, 2010. This will be an advertising enrollment strategy. She currently has signed the radio stations (Magic, PSA's on 6 radio stations.) Mrs. Kinda Lenburg has advertising on television and kids magazine. Mr. Biggs is giving free passes; there are massages, financial management and a few other businesses. Social networks for additional exposure. Currently she has five businesses supporting this effort and will sign additional. The goal is to sign one business of its kind so as not to have merchants competing. Sponsors pay \$100.00 for advertising space and booth. Tiger George will perform. More information to follow.

Academy of Children's Theater will offer field trip. King Sooper, Safeway items requested through donation letter. Letter head requested.

PTO: No report

### III. RECOMMENDED ACTION

- A. ACT ON Expenditures/Budget Motion by Mrs. Obert to accept & approve expenditures of for the month of February 2010. Seconded by Mrs. Taylor Approved.
  
- B. ACT ON Any Recent Issues Not on This Agenda Calendar received. Rosebuds have sold out to Dennis and the Board has agreed to look at a new crest for the ensuing year. Motion by Mrs. Murphy and seconded by Mr. Obert. Approved. Motion was to give the Marketing Committee authority to approve final design of the crest.

### IV. NEXT MEETING April 26, 2010

### V. ADJOURNMENT 8:10p.m.

JAMES MADISON CHARTER ACADEMY  
660 SYRACUSE ST  
COLORADO SPRINGS, CO 80911  
BOARD OF DIRECTORS MEETING  
APRIL 26, 2010  
7:00 p.m.

I. CALL TO ORDER 7:05

RENEW Pledge of Allegiance to Flag

CALL Roll Mrs. Nan Gracin, Mrs. Deborah Moses, and Mrs. Vernell Murphy in attendance. Mrs. Sandra Taylor and Mr. Mark Obert have excused absences. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager, Mr. Woodson Butler, Teacher representative

II. RECURRENT

A APPROVAL OF AGENDA:

B. APPROVAL OF MINUTES: Motion was made by Mrs. Moses to approve minutes for March 2010 meeting with the necessary corrections. Mrs. Murphy seconded it. Approved

Upcoming JMCA Activities:

April 29<sup>th</sup> 2nd grade Bug night

May 3 – 4<sup>th</sup> and 6<sup>th</sup> grade will go to Garden of the Gods for a geology field trip

May 4, 3<sup>rd</sup> grade CSAP results available

May 5th & 6th ILP Conferences & early release

May 7<sup>th</sup> No School

May 8<sup>th</sup> District Art Fair, French Elementary

May 20<sup>th</sup> Combining K-1 program Fables, 7 Fairy Tales, music concerts and auction. This is a time when we will display the students' artwork.

May 22<sup>nd</sup> Poker Run volunteers needed

May 24<sup>th</sup> Skate City

June 2<sup>nd</sup> Kindergarteners will celebrate a completion ceremony

June 3<sup>rd</sup> Award ceremony

June 4<sup>th</sup> Last day of school and Field Day

Sixth grade registration ongoing for 7<sup>th</sup> grade into other schools



C. Principal's Report

- a. MAP's & DIBEL's report this week for ILP.

Opportunity for public to be heard

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D. OPPORTUNITY FOR PUBLIC TO BE HEARD

E. COMMITTEE REPORTS:

Marketing Will meet to debrief

BAAC; Parent survey – A synopsis to be sent to parents with solution to the number of fundraisers. PTO will host 3<sup>rd</sup> quarter fundraiser. Donations are being requested at the beginning of the year. Poker Run a major fundraising event. A new fundraiser company will be used next year and the first fundraiser will begin August 27. This will be a Board fundraiser.

Earth Day we will use for improving the front entrance to school. Landscaping will be conducted at the school. We will be planting grass in the summer for fall. Fort Carson's school liaison will match our school with a sponsor unit. The next DAAC meeting will be May 6<sup>th</sup> 2010 Mrs. Taylor will represent JMCA.

PTO: May 17<sup>th</sup> Fundraiser delivery, Elections will be conducted at the May 20 meeting.

III. RECOMMENDED ACTION

A ACT ON Expenditures/Budget Motion by Mrs. Murphy to accept and approve expenditures of \$65,476.22 for the month of February 2010. Seconded by Mrs. Gracin. Approved.

B. ACT ON Any Recent Issues Not on This Agenda:

- a. Recommendation #1 Mrs. Murphy made a motion recommending that the Board of Director election be held on Friday May 21, 2010. Mrs. Gracin seconded. Mrs. Moses opposed. Approved with majority vote.
- b. Recommendation #2 Motion by Mrs. Murphy for Special meeting, seconded by Mrs. Gracin. Contact with Board to determine time and date. Approved
- c. Recommendation #3 Motion by Mrs. Moses to approve and eliminate separate uniforms for 6<sup>th</sup> grade. Seconded by Mrs. Murphy. Approved.
- d. Recommendation # 4 Motion by Mrs. Murphy to approve grades K-6 for 2010 -2011 unless we have a full class for 7<sup>th</sup> grade or for a multi-age 7<sup>th</sup>/8<sup>th</sup> grade class. Motion seconded by Mrs. Gracin. Approved.

IV. NEXT MEETING May 24, 2010

V. ADJOURNMENT 9:03p.m.



May 24, 2010  
7:00p.m.

## I. CALL TO ORDER 7:05

RENEW Pledge of Allegiance to Flag

CALL Roll: Mrs. Nannette Gracin, Mrs. Deborah Moses, Mrs. Sandra Taylor and Mrs. Vernell Murphy. Mr. Mark Obert has an excused absence. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business Manager, and Mrs. Carol Bell Teacher Representative

## II. RECURRENT

A APPROVAL OF AGENDA:

B. APPROVAL OF MINUTES: Motion was made by Mrs. Murphy to approve minutes for April 2010 meeting with the necessary corrections. Mrs. Gracin seconded it. Approved

Upcoming JMCA Activities:

May 24<sup>th</sup> Skate City

Last week of school not uniform

Uniform sale Wednesday, Thursday and Friday

June 2<sup>nd</sup> Kindergarteners will celebrate a completion ceremony

June 3<sup>rd</sup> Award ceremony

June 4<sup>th</sup> Last day of school and Field Day

Sixth grade registration ongoing

C. Principal's Report

-Items for trip to Zambia donated by JMCA families were sorted by 3<sup>rd</sup> & 4<sup>th</sup>.

-Poker Run was a success. The committee is planning for next years ride with a name change.

-Silent Auction was not as successful as previous year.

-Current enrollment number for August 134/124 FTE

-Fundraising Ideas - Electronics Drive on website and Scripts program.

-32<sup>nd</sup> Transportation is the unit designated to sponsor JMCA

Opportunity for public to be heard

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#### D. OPPORTUNITY FOR PUBLIC TO BE HEARD

#### E. COMMITTEE REPORTS:

PTO: Elections were held and the new officers are: President - Samantha Sontag, Vice President- Melissa Boden, Secretary - Angela Gross and Treasurer - Kinda Lenberg.

BAAC: Landscaping will be conducted at the school. We will be planting grass in the summer for fall. The next DAAC meeting will be in June Mrs. Taylor will represent JMCA.

Marketing: Will meet on June 1st finalize year.

### III. RECOMMENDED ACTION

A ACT ON Expenditures/Budget motion by Mrs. Murphy to accept and approve expenditures of 68,087.24 for the month of April 2010. Seconded by Mrs. Gracin. Approved.

- a. ACT ON Any Recent Issues not on This Agenda:  
Mrs. Murphy made a motion to approve 2010 -2011 calendar with last day for students 27 May 2010, and 31 May 2010 for teachers. Mrs. Gracin seconded the motion. Approved.
- b. Motion made by Mrs. Gracin that newly elected members are accepted on the board. Mrs. Gracin seconded the motion. Approved. Jesus Reyna and Michael Compton joined the board.
- c. Recommendation #3 Motion made by Mrs. Moses to approve and eliminate separate uniform code for 6<sup>th</sup> grade. Seconded by Mrs. Murphy. Approved.
- d. Recommendation Motion by Mrs. Murphy to approve contract for Charter. Mrs. Gracin seconded the motion. Approved.  
Letter to District Board for approval of Charter for JMCA given to Board.
- e. Recommendation for change to Handbook JICA shortened to follow WSD3 made by Mrs. Murphy and seconded by Mrs. Moses. Approved.
- f. Motion made by Mrs. Moses to adjourn to executive session to vote on positions for the 2010 – 2011 Board of Directors. Mrs. Gracin seconded the motion.8:36p.m. Approved.
- g. Resume general meeting from Executive session at 8:57p.m. New Directors positions were announced: Board President Mrs. Nannette Gracin, Vice President Mrs. Sandra Taylor and Secretary Jesus Reyna.

IV. NEXT MEETING June 28, 2010 @ 7:00 pm

V. ADJOURNMENT 9:03p.m.



June 14<sup>th</sup>, 2010 7:00 pm

## I. CALL TO ORDER 7:11

RENEW Pledge of Allegiance to Flag:

Roll CALL - Mrs. Nan Gracin, Mrs. Sandra Taylor, Mr. Mike Compton, Deborah Moses, Mr. Jesus Reyna (excused absence). Additional attendee: Mrs. Donna Smith, Business Manager.

## II. RECURRENT

- A. APPROVAL OF MINUTES: Minutes from May 24<sup>th</sup> Motion - Mrs. Taylor, 2<sup>nd</sup> – Mr. Reyna. Discussion – Meeting was scheduled without consent of entire Board. It was further discussed Special Meetings may be scheduled with the consent of the president or chair in accordance with the BOD By-laws. Vote was unanimous to approve.
- B. UPCOMING ACTIVITIES:  
-Landscaping to convene as soon as Mr. Reyna was able to get his equipment back in his possession. July 29<sup>th</sup> Back to School Night.
- C. PRINCIPAL'S REPORT  
- Donation letter and Pledge forms were received items. Motion – Mr. Reyna, 2<sup>nd</sup> – Mrs. Gracin. No vote was required at this time.
- D. OTHER  
- Status of Poker Run. – \$328.00 was received at the Run; however that did not take into consideration the amount of monies that was spent on food and supplies.  
- E-Scrip Program - Mr. Compton wanted to discuss the escript program. Loyalty cards are used and the school gets a percentage of dollars from every card sold. It was discussed using and selling cards at the Secret Santa Shop.

### **Opportunity for public to be heard**

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- E. OPPORTUNITY FOR PUBLIC TO BE HEARD – No one present to address Board of Directors
- F. COMMITTEE REPORTS: - No reports, committees have concluded due to summer break.

PTO:

BAAC:

Marketing:

### III. RECOMMENDED ACTION

#### A. ACT ON EXPENDITURES

-Recommendation #1- Budget Ratify Expenditures for Month of May 2010, in the amount of \$65,112.37. Motion – Mrs. Taylor, 2<sup>nd</sup> - Mr. Reyna, Discussion of irregular expenses was explained. Vote was unanimous to approve.

-Recommendation #2- Approve preliminary budget for SY 2010-2011. Motion to approve the preliminary budget with the understanding there could be changes as needed until December 2010. Motion – Mrs. Gracin, 2<sup>nd</sup> – Mr. Compton. Vote was unanimous to approve.

#### B. ACT ON RECENT ISSUES NOT ON THIS AGENDA – N/A

IV. NEXT MEETING: July 26, 2010 @ 7:00 pm

V. ADJOURNMENT: 8:25 pm

THESE MINUTES WERE CREATED USING NOTES; THE TAPED RECORDING OF THE PRECEEDING WAS NOT AUDIBLE.



July 26<sup>th</sup>, 2010 7:00pm

## I. CALL TO ORDER 7:12

RENEW Pledge of Allegiance to Flag:

Roll CALL - Mrs. Nan Gracin, Mrs. Sandra Taylor and Mr. Mike Compton. Mr. Jesus Reyna (excused absence), Deborah Moses (unexcused absence). Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business Manager.

## II. RECURRENT

A. APPROVAL OF AGENDA:

B. APPROVAL OF MINUTES: Minutes from June 21<sup>st</sup> Meeting were not available for approval by Board of Directors.

Upcoming JMCA Activities:

-Back to School night- July 29<sup>th</sup> BOD will be there to assist with uniform sale and orientation to new families. New families present at 6pm and returning families 7pm till end.

### A. Principal's Report

- Back to school Night as presented above. Dr. S requests the assistance of the BOD to be present to assist and for introductions to new parents.
- Teachers received class lists today and will contact families for their assigned class.
- 3 new students were assessed today.
- PTO meeting in August will be a BBQ event.
- CSAP testing dates- 3<sup>rd</sup> grade Reading February 15<sup>th</sup> and 16<sup>th</sup>, 3<sup>rd</sup> - 6<sup>th</sup> grade February 28<sup>th</sup> -March 11<sup>th</sup>.
- District Principals will be meeting tomorrow with Dr. S.

B. Landscape project (Mr. Compton) - Waiting on volunteers to assist with project also need material and fund donations. Waiting equipment donations for project. BOD will reach out to new families on Orientation night for assistance.

### **Opportunity for public to be heard**

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

D. OPPORTUNITY FOR PUBLIC TO BE HEARD – No one present to address Board of Directors

E. COMMITTEE REPORTS: -No Committee reports, no committee's have met over the summer.

PTO:

BAAC:

Marketing:

### III. RECOMMENDED ACTION

#### A. Dr. S.

- Recommendation #1 – Hiring Employee A- Withdrawn by Dr. S.

- Recommendation #2- Continue Hot lunch program new contract will be for days a week with You and I Caterers for 2010/2011 school year, no change in cost. Motion to Approve by Ms. Taylor, 2<sup>nd</sup> by Mr. Compton. Unanimous decision to approve.

-Recommendation #3- Board to Approve Board Member Profile Agreement. Motion to approve, Ms. Taylor. 2<sup>nd</sup> Mr. Compton, unanimous decision to approve and Board to Sign. Attending Members Signed.

#### B. Ms. Donna Smith

-Recommendation #1- Budget Ratify Expenditures for Month of June 2010, of \$71,241.69. Motion to approve, Mr. Compton, 2<sup>nd</sup> Ms. Taylor. Unanimous decision to approve.

-Recommendation #2- Hire Employee B contingent upon Background Checks. Motion to Approve Ms. Gracin, 2<sup>nd</sup> Ms. Taylor. Unanimous decision to approve.

#### C. Act On items not on agenda:

-Uniforms- Dennis Uniform is having problems filling orders on our plaid uniform items. Told the plaid is on back order. Frenchtoast does not carry our plaid items. Issue, new students will not have correct full uniform until Dennis can meet school orders. Dennis also not willing to put new School Crest on old uniforms, not allowing new families to take part of Schools Uniform Sale to reduce costs. Majority decision, to show leniency for the first month of school until we can meet with uniform store to come up with a solution.

IV. NEXT MEETING: August 30<sup>th</sup>, 2010 at 6:30 pm

V. ADJOURNMENT: 8:07 pm



August 30<sup>th</sup>, 2010

7:00p.m.

## I. CALL TO ORDER 7:11

RENEW Pledge of Allegiance to Flag

Roll CALL - Mrs. Nan Gracin, Mrs. Sandra Taylor, Mr. Mike Compton, Mrs. Deborah Moses . Mr. Jesus Reyna absent (excused). Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager.

## II. RECURRENT

A APPROVAL OF AGENDA

B. APPROVAL OF MINUTES: Minutes of the July meeting were received; the approval will be postponed until the next meeting on 9-27-2010.

Upcoming JMCA Activities:

### C. Principal's Report

#### 1. Upcoming Dates

-Vision and Hearing Screening Grades K, 2,3,5 This Friday on 9-3-2010.

-9-8-2010 2<sup>nd</sup> graders Pledge of Allegiance on Fox TV

-9-8-2010- Adopt a school kick off

-9-15-2010- Picture day

-9-16-2010- PTO and BAAC Meetings

-9-21-2010- Sonic Night- Mesa Ridge Parkway location

-9-21-2010- 2<sup>nd</sup> grade Tall Tales 6pm

-9-23-2010- Grades 3 and 4 Venetucci Farm

-10-1-2010- Count day



2. MAP Testing is continuing and will be completing grade 2-6 today and all DIBELS is complete.
3. Mr. Anne Shearer-Shineman meets with Jane Gossman with District 3 on monthly basis to discuss Curriculum.
4. New School Psychologist – Lola Printz
5. JMCA will be incorporating the SCRIP program for school fundraiser which is a gift card program. This will start after fall break. Additionally Gold C books will be sold starting 9-17-2010 ending 10-13-2010.
6. Dr. Anne Shearer-Shineman received an e-mail from a previous family who thanked JMCA for all their efforts and this student has received a \$25000.00 Grant to Duke University through a N6NF program.
7. Dr. Anne Shearer-Shineman discussed 2009-2010 *Assessment Data*, reports are available at school office.
8. Working on Building rental fees will meet with Marketing Committee
9. Discussion over Winter program and Santa's Workshop dates and electronic drive, details forthcoming.

### **Opportunity for public to be heard**

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D. OPPORTUNITY FOR PUBLIC TO BE HEARD –No one addressed the board

#### E. COMMITTEE REPORTS:

PTO: -No Reports

BAAC: -No Reports

Marketing: Comcast advertising – compare for Charter Schools

### III. RECOMMENDED ACTION

A. Motion by Mr. Compton to purchase digital recorder for BOD Meetings to better capture meeting notes and allow for meetings to be stored in digital

format. Motion to approve Ms. Gracin, motion to 2<sup>nd</sup> Ms. Taylor unanimous decision to approve.

B. ACT ON Expenditures/Budget Motion by Mrs. Gracin to accept and approve expenditures of \$68,182.40 for the month of July 2010. Seconded by Mr. Compton. Approved.

C. ACT ON Items not on agenda- Uniforms – JMCA BOD will need to discuss upcoming Uniform needs to meet supply and uniform code for JMCA.

-Ms. Moses – Smoking on grounds- discussed with decision made that if smoking out of vehicle on grounds, then school will address the issue, school sent letter to parents concerning issue educating on State Law addressing smoking on school grounds and asking to roll up windows of vehicle if they smoke in car while in car pool.

IV. NEXT MEETING: 9-27-2010 at 6:30pm

V. ADJOURNMENT: 8:03 pm



September 27<sup>th</sup>, 2010  
6:30 pm

## I. CALL TO ORDER 06:32 PM

RENEW Pledge of Allegiance to Flag

Roll CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mr. Jesus Reyna. Mrs. Deborah Moses (Arrived at 6:46 pm). Mrs. Sandra Taylor excused absence. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager.

## II. RECURRENT

### A. APPROVAL OF MINUTES:

- Motion to approve minutes from July 26<sup>th</sup>, Mr. Compton, 2<sup>nd</sup> Mr. Reyna, Unanimous approval to approve minutes July 26<sup>th</sup>, 2010.
- Motion to accept minutes from meeting on August 30<sup>th</sup>, 2010 by Mr. Compton, 2<sup>nd</sup> by Mr. Reyna. Unanimous approval to accept.
- Motion to approve minutes from August 30<sup>th</sup>, 2010, Mr. Compton, 2<sup>nd</sup> Mr. Reyna, Unanimous approval to accept minutes August 30<sup>th</sup>, 2010.

### Upcoming JMCA Activities:

- Count Day
- Fall Break
- Math and Muffins
- After-school activities will begin after fall break
- Gold C fundraiser ends after Fall Break
- SCRIP will begin after fall break, organized by Kinda Lindberg (PTO Treasurer)
- Weed spraying over weekend
- Grass project on Sat 10-2-10
- Widefield Parade 10-9-10

### B. Principal's Report – Presented in the Upcoming activities and Committee reports.

1. Building Rental- Mrs. Murphy (Parent), has church group that would like to rent building. Contract presented to BOD for facility Use. Motion to approve policy, Mr. Compton 2<sup>nd</sup> Mr. Reyna, Unanimous approval. Discussion was made on how the funds to be used from the rental.

C. Other-Mrs. Moses discussed Secret Santa with possible dates of December 14<sup>th</sup>-20<sup>th</sup>.

### **Opportunity for public to be heard**

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

### **D. OPPORTUNITY FOR PUBLIC TO BE HEARD**

Mr. John Lucero Addressed the Board in regards to issues surrounding carpool based on previous years. He felt the kids were later in getting out compared to past years and JMCA staff was usually out earlier to start coordinating car pool. Concerns were raised parents were opening doors to let in kids instead of the staff, holding up the process of the carpool.

Decision made to continue with awareness and addressing individual parents who continue to not comply with the schools request on the carpool process. Discussion was made on providing information fliers and in the future creating physical barriers by signs or cones preventing left turns into property.

### **E. COMMITTEE REPORTS:**

PTO: Float Committee for the Widefield Parade. Upcoming Fundraiser will be in February 2011 along with Family Valentine's Project.

#### BAAC:

-Landscaping project will start on 10-9-10. Sod Depot made generous contribution to JMCA, allowing us to purchase 2500 Square Feet of Sod for \$512.00 with pallet fee. Sod Depot will deliver the purchase to JMCA on Thursday before landscaping start.

- BAAC has new member Andrea Sobosinski

#### Marketing:

-Advertising Banners will be offered for companies to rent fence space.

-Parents will be given exclusive first right to use the space then will be offered to the public on a 1<sup>st</sup> come 1<sup>st</sup> served basis.

-Healthy play day will be on a TBD day April 2011.

-Upcoming Clorox contest will be encouraged to raise funds of either \$20,000.00 or \$50,000.00 for the school for playground equipment and landscaping.

#### DAAC: 9-2-10

-Mr. Compton joined the reconsideration committee.

-Kohl's had 50,000.00 online giveaways for schools, only few days were left to sign up.

-District 3 received 1.4 Million dollar grant from Department of Defense to focus on Junior High Grade Levels 5-6 to increase testing scores.

-Theme for Widefield parade "Ride a wave to success"

### III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget Motion by Mrs. Moses to accept and approve expenditures of \$70,301.18 for the month of August 2010. Seconded by Mr. Reyna  
Approved.

B. Mrs. Smith requested approval of June Minutes. Motion to approve Mr. Compton, 2<sup>nd</sup> by Mr. Reyna with Unanimous Approval

C. Uniform issue was discussed with supply of Uniforms by Dennis' remains an issue. Decision was made to continue to hold over for future discussion and to show leniency.

IV. NEXT MEETING: October 25<sup>th</sup>, 2010 06:30 pm

V. ADJOURNMENT: 08:12 pm



October 25<sup>th</sup>, 2010  
6:30p.m.

## I. CALL TO ORDER 6:42pm

RENEW Pledge of Allegiance to Flag

**Role Call** : Ms. Nan Gracin, Ms. Sandy Taylor, Mr. Mike Compton and Ms. Deborah Moses. Mr. Jesus Reyna had excused absence work related. Additional attendees: Ms. Donna Smith, Business Manager.

## II. RECURRENT

- A. APPROVAL OF MINUTES: Motion to accept minutes from BOD meeting on Sep 27, 2010, Mr. Compton, Seconded Ms. Taylor. Unanimous vote to approve.
  
- B. Upcoming JMCA Activities:
  - November 13<sup>th</sup>, Saturday yard clean up
  - October 29<sup>th</sup>, District Science Fair 2:00 pm, Dinner Theatre 5:30 pm
  - November 2<sup>nd</sup>, Math and Muffins
  - November 11<sup>th</sup>, School Closed, Veterans Day
  - November 12<sup>th</sup>, End of Mid Quarter
  - Weekly SCRIP orders due every Thursday by 11am
  - November 24<sup>th</sup> - 26<sup>th</sup> Thanksgiving Break
  - Discussed possible upcoming dates for secret shopper more info forthcoming
  
- C. Principal's Report –None

### **Opportunity for public to be heard**

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D. OPPORTUNITY FOR PUBLIC TO BE HEARD – None

E. COMMITTEE REPORTS:

PTO: None

BAAC: -Sod Depot sold sod at discount to JMCA, pallets will be returned by Mr. Compton prior to December 1<sup>st</sup>.

Marketing: Meet on Tuesdays, working on placing banners at school for advertising a 3x6- \$200.00 and a 3x9 \$300.00.

### III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget - Motion to accept by Ms. Moses to accept and approve expenditures of \$70,301.10 for the month of September 2010. Seconded by Mrs. Gracin. Discussion, Ms. Smith requested to table September expenditures to review documents. Motion to Rescind by Ms. Moses, seconded by Ms. Taylor, Unanimous approval to table discussion till next month.

#### Additional Items not on agenda

- Still working on Audit information
- Dennis Uniforms closing Colorado Springs office – Customers can still order online.
- Uniforms from Dennis remains an issue, we need to look at other supplier options.

IV. NEXT MEETING: November 29<sup>th</sup>, 6:30 pm

V. ADJOURNMENT: 7:35 pm



November 29th, 2010  
6:30p.m.

## I. CALL TO ORDER 6:37pm

RENEW Pledge of Allegiance to Flag

Role Call: Ms. Nan Gracin, Ms. Sandy Taylor, Mr. Mike Compton and Ms. Deborah Moses. Mr. Jesus Reyna had excused absence work related. Additional attendees: Dr. Anne Shearer-Shineman Principal, Mrs. Donna Smith, Business Manager

## II. RECURRENT

A. APPROVAL OF MINUTES: Minutes not available will be presented at next BOD meeting on 12-13-10.

B. Upcoming JMCA Activities:

December 2<sup>nd</sup>- Skate City

December 9<sup>th</sup>- PTO 6:30 pm

December 13<sup>th</sup>- Board of Directors

December 14<sup>th</sup>- Winter Program at 6pm

December 15<sup>th</sup>- Hat Day for \$1.00

December 17<sup>th</sup>- End of 2<sup>nd</sup> Qtr/ Last day of School, Market Day, and Staff Party  
Progressive Dinner (sponsored by PTO)

December 19<sup>th</sup>- Winter break begins

January 3<sup>rd</sup>- Staff Work Day

January 4<sup>th</sup>- Students Return

No Secret Santa Shopper/ Cancelled

C. Principal's Report –

-Dr. S shared a letter from former student of JMCA, extending thank you to school and staff showing advanced placement in new out of state school.

-Dr. S provided handout to BOD on Open Meeting law Act.

-Parent Education Fair, January 23, 2011, from 12-4pm, sponsored by the Gazette and Pikes Peak Parent magazine. Booth will cost school \$200.00 approved by BOD, to have booth to represent JMCA.

-Negotiations are ongoing with the School District on service costs billed, final agreements will be forthcoming.

-On Dec. 13<sup>th</sup> meeting should have final 2011 budget ready for approval.



### **Opportunity for public to be heard**

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D. OPPORTUNITY FOR PUBLIC TO BE HEARD – None

E. COMMITTEE REPORTS:

PTO: Skate City, Staff Party, Family Valentines Party, Candy Grams and Bread Dough fundraiser upcoming activities.

DAAC: District 3 had charter school application for a secondary vocational school that was reviewed, Ms. Taylor and Ms. Smith served on sub-committee to review application, and to make a recommendation to district...

BAAC: -Letters for landscaping for 2011, parent surveys and surveys to 5<sup>th</sup> and 6<sup>th</sup> graders to consider a possibility of adding a 7<sup>th</sup> grade next year.

Marketing: None

### III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget - Motion by Ms. Moses to accept and approve expenditures of 74,128.90 for the month of September 2010. Seconded by Ms. Taylor. Approved, by unanimous vote.

B. ACT ON Expenditures/Budget - Motion by Ms. Moses to accept and approve expenditures of 71,189.65 for the month of October 2010. Seconded by Mr. Compton. Approved, by unanimous vote.

### Items Not on Agenda

-Make minor changes to the Board Member profile agreement

Motion to accept changes defining Board involvement in JMCA activities and defining work sessions of BOD meetings and attendance of BOD members, by Mr. Compton, Seconded by Ms. Gracin

-Discussion - Ms. Moses felt these issues were defined in By Laws and not necessary. Discussion on Board Member Agreement is more specific to the daily activities of BOD Member.

-Vote- Members voting for approval, Mr. Compton, Ms. Taylor, Ms. Gracin, Opposing Ms. Moses. Approved by Majority Vote.

- Discussion was made to replace Mr. Reyna; discussion was tabled until next meeting

IV. NEXT MEETING: December 13<sup>th</sup>, 2010

V. ADJOURNMENT: 7:36 pm