



PERFORMANCE SCHOOL
2010
2011
2012

January 28, 2013
6:00p.m.

I. CALL TO ORDER 6:05 PM

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

- C. ROLL CALL - Mrs. Nan Gracin, Mrs. Silver Buonocore, Mrs. Charla Nunez, Mrs. Michele Ford. Excused absence: Mr. Michael Compton. Additional attendees: Mrs. Donna Smith, Business Manager and Mrs. Olmstead, Teacher Representative

D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD –

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

A. Approval of Minutes:

- Motion by Mrs. Buonocore to accept and approve minutes for the December 17, 2012 meeting with typo changes. This motion was seconded by Mrs. Ford. The Board approved the minutes with a unanimous vote.

B. Upcoming JMCA Activities:

- January 29 – Chess tournament
- January 30 – 3rd, 5th and 6th graders have an in-school field trip – Planetarium
- January 30 – Skate City
- February 1 – Dinner Theater
- February 5 – 3rd grade play
- February 12 & 13 – TCAP testing for 3rd grade

C. Principal's Report: none

D. Committee Reports:

- 1. PTO: February 15 – Valentines Party, 6-8 PM

2. BAAC: Meeting canceled for January. JMCA will have ARC truck available again before TCAP, January 22-February 4, 2013. The BAAC Committee has decided to have ARC truck again for next year. JMCA made \$750 from the last ARC truck.

3. Marketing: Representatives from JMCA attended the Gazette Fair. It was not a good fair – no traffic. The committee is looking to partner with preschools and daycares. Healthy Play Day planning will start back up at the next meeting. The Marketing Committee is looking for ways to increase exposure to the school. They also talked about changing perceptions for the school and putting it on the website.

4. DAAC: none

E. Other

- The school could not get the cameras installed over the Christmas break due to lack of funding for large estimates. These estimates ranged from \$2000 to \$2900. The school found a reasonably priced installer and the cameras will be installed within a few days. These cameras can be viewed from any computer.

- No numbers from Santa's workshop yet. There was a lot of positive feedback about how it was run and the items offered.

III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget:

- Motion by Mrs. Buonocore to accept and approve expenditures of \$68,685.47 for the month of December 2012. Seconded by Mrs. Ford. Approved with a unanimous vote.
- Motion by Mrs. Gracin to approve the 2012-2013 Final Budget. Seconded by Mrs. Nunez. Approved with a unanimous vote.

B. ACT ON Any Recent Issues not on this agenda

IV. NEXT MEETING: February 25, 2013

V. ADJOURNMENT: 6:53 PM



PERFORMANCE SCHOOL
2010
2011
2012

February 25, 2013
6:00p.m.

I. CALL TO ORDER 6:01

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement
James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.
- C. ROLL CALL - Present: Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Charla Nunez, Mrs. Michele Ford. Excused Absent: Mrs. Silver Buonocore. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business Manager, Mr. Butler Teacher Representative.
- D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -None
Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

- A. Approval of Minutes:
 - Motion Mr. Compton to accept and approve minutes by Mr. Compton for meeting January 28, 2013. Seconded by Mrs. Ford. Approved by unanimous vote.
- B. Upcoming JMCA Activities:
 - Feb. 27th- Viking Day
 - March 1st - Dr. Seuss day- Dress up as a Literary Character
 - March 1st- School Assembly
 - March 4th- 14th- TCAP Testing No School for K-2 on Wed 6&13th
 - March 8th- End of 3rd Qtr
 - March 14th- Report Cards go home
 - March 15th- Jeans and Greens End of TCAP
 - March 18th- Board of Directors
 - March 20th- Class Pictures
 - March 21st- PTO 6pm
 - March 22nd- 3rd Qtr Assembly 8:15
 - March 25th- April 5th Spring Break
- C. Principal's Report
 - Updating Teacher Evaluations to Match CDE requirements.
- D. Committee Reports:
 - 1. PTO: Valentines party successful

2. BAAC: Didn't meet due to Snow Day
3. Marketing: Working on plans for upcoming Healthy Play Day.
4. DAAC: Discussed literacy coaches

E. Other

- Discussion took place to review code of conduct of Board Member while at school property and events.
- Discussion took place to review board member by laws.
 - Discussion about revising the By Laws to require background checks for incumbent board members, discussion will continue and vote at next meeting.
- Discussion took place for fundraising for next school year.

III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget:

Motion by Mr. Compton to accept and approve expenditures of \$72,767.81 for the month of January 2013. Seconded by Ms. Gracin. Approved by unanimous vote.

B. ACT ON Any Recent Issues not on this agenda

- Motion by, Mr. Compton Recommendation #1 Hold elections on Thursday May 16th, 2013 for the vacant upcoming positions after 2 year term Seconded by Ms. Gracin. Approved by unanimous vote.
- Motion by Mr. Compton Recommendation #2 Hold election for vacant position for board member relocating out of state, Seconded by Ms. Gracin. Approved by unanimous vote.

-Board of Directors received recommendations to changes of By Laws which are available for viewing at the front office.

-Board of Directors received the Draft Calendar for School Year 2013/2014.

IV. NEXT MEETING: March 18th, 2013 6pm

V. ADJOURNMENT: 7:39 pm



PERFORMANCE SCHOOL
2010
2011
2012

March 18, 2013
6:00p.m.

I. CALL TO ORDER 6:04 pm

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement
James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.
- C. ROLL CALL - Present: Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Silver Buonocore, Mrs. Michele Ford. Absent-excused: Mrs. Charla Nunez. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business Manager.
- D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -
Present- Parent Laurie- Question regarding having another ARC truck fundraiser.
Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

- A. Approval of Minutes:
 - Motion to accept and approve minutes by Mr. Compton for meeting Feb 25th, 2013. Seconded by Mrs. Buonocore. Approved by unanimous vote.
- B. Upcoming JMCA Activities:
 - March 20th- Class Picture day
 - March 22nd- 3rd Qtr Assembly
 - March 25th-April 5th - SPRING BREAK- Have fun
 - April 17th- Skate City
 - April 18th- McDonalds McTeacher Night
 - April 29th- Board of Directors meeting
 - April 30th- K-1st program
 - May 2nd- Bug Program
 - May 11th Healthy Play Day
- C. Principal's Report
 - Finishing up TCAP testing with one makeup remaining.
 - FTE Projections for 2013/2014 year is up and very promising.
- D. Committee Reports:
 - 1. PTO:___
 - Start times changing to 6pm effective at next meeting.
 - Working on Spring Fundraiser- Pop Corn
 - Culver's night- Date will be forthcoming

2. BAAC:

- Fundraiser upcoming for grounds upgrading
 - Schwann's- Sales onsite and online
 - ARC Truck- Over Healthy Play Day, Raised \$1050.00 to date.
- Earth Day/Parent Work Day
- Parent Survey's will go out once back from break

3. Marketing:

- Healthy Play Day- May 11th

4. DAAC:

- STEM Interventionists in WSD3
- Community Center programs

E. Other

III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget:

Motion by Mr. Compton to accept and approve expenditures of \$77,870.88 for the month of February 2013. Seconded by Ms. Buonocore. Approved by unanimous vote.

B. ACT ON Any Recent Issues not on this agenda

- Motion by Mr. Compton to Amend By-Laws as provided, recommendation in Feb. meeting from Dr. Anne Shearer-Shineman, Seconded by Ms. Gracin. Approved by unanimous vote.

-Discussion on Background process for Board Members. Will table discussion for next month, pending legal guidance and review of district policies.

IV. NEXT MEETING: April 29th, 2013 6pm

V. ADJOURNMENT: 7:23



PERFORMANCE SCHOOL
2010
2011
2012

April 29, 2013
6:00p.m.

I. CALL TO ORDER 6:01 pm

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

- C. ROLL CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Silver Buonocore, Mrs. Charla Nunez, Mrs. Michele Ford. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business Manager, Karin Pruett, Teacher Representative.
- D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -None
Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

- A. Approval of Minutes:
 - Motion Mr. Compton to accept and approve minutes for meeting March 18th, 2013. Seconded by Mrs. Buonocore. Approved by unanimous vote.
- B. Upcoming JMCA Activities:
 - April 30th- K/1 Circus Program
 - May 2nd- 2nd Grade Bug Program
 - May 4th- Yard Clean up day sponsored by BAAC
 - May 7th- Culver's night
 - May 8th and 9th ILP Conferences
 - May 11th- Healthy Play Day
 - May 14th- Spring Concert/ Talent Show
 - May 16th- BOD Elections
 - May 22nd- Kindergarten Graduation
 - May 23rd- Awards Ceremony and 6th Grade Graduation
 - May 23rd- Early release 1130
 - May 24th- Field Day/ Last Day of School, Release at 1130

C. Principal's Report

- Finishing DIBELS Testing and MAPP Testing this week.
- The 3rd Grade TCAP Reading scores will be released publicly this week.
- Completing Assessments for new enrolled students.

D. Committee Reports:

1. PTO:

- Fundraisers- Butter Braids
- May 7th Culver's Night
- Elections will be at next meeting

2. BAAC:

- Tabled meetings till fall
- ARC Truck is becoming a popular fundraiser. A truck will not be available until July due to current waitlist.

3. Marketing:

- Healthy Play Day- May 11th- Setup will be at 8am

4. DAAC:

- Discussed Community Center and programs available.

E. Other

- Mrs. Silver Buonocore, submitted her letter of resignation to the Board due to military obligations.
- Discussion continued over background checks. More research will be conducted to seek out best practices of other school boards and legal counsel. Tabled till next meeting.

III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget:

Motion by Mr. Compton to accept and approve expenditures of \$70,818.84 for the month of March 2013. Seconded by Mrs. Buonocore. Approved by unanimous vote.

B. ACT ON Any Recent Issues not on this agenda

- Motion Mr. Compton seconded by Mrs. Gracin to approve calendar for school year 2013/2014. Approved unanimous vote.
- Motion by Mrs. Gracin and seconded by Mr. Compton at 1915 hours to go into Executive Session to discuss personal issues. Approved by unanimous vote.
- Went into Executive session at 1917 hours.
- Returned to Regular Public Session at 1944 hours.
- Motion Mr. Compton to recommend Family A for non renewal, seconded by Mrs. Nunez. Approved unanimous vote.

IV. NEXT MEETING: May 20th, 6pm

V. ADJOURNMENT: 7:46



PERFORMANCE SCHOOL

2010

2011

2012

May 20, 2013

6:00p.m.

I. CALL TO ORDER 6:01pm

A. RENEW Pledge of Allegiance to Flag

B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

C. ROLL CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Silver Buonocore, Mrs. Charla Nunez, Mrs. Michele Ford. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager, Teacher Representative, Mrs. Carol Bell.

D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -None

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

A. Approval of Minutes:

- Motion Mr. Compton to accept and approve minutes by Mr. Compton for meeting April 29th, 2013. Seconded by Mrs. Buonocore. Approved by unanimous vote.

B. Upcoming JMCA Activities:

- May 20th - Mixed up Monday
- May 21st - Western Day
- May 22nd - Beach Day (Kindergarten full dress uniform)
- May 23rd - Dress your best Awards Ceremony
- May 23rd - 6th Grade Graduation
- May 23rd - Report Cards go home
- May 24th - Field Day, last day of school
- Used Uniform sale week of May 20th

C. Principal's Report

- Enrolment FTE numbers are up for upcoming school year
- Will be increasing staff to meet FTE projections

- Upcoming facility changes will be:
 - Front Hallway K-2nd
 - South Hallway 3rd and Special Ed
 - West Hallway 4th-6th and computer lab
 - New procedures on return of school will include upcoming changes to carpool procedures

D. Committee Reports:

1. PTO: New Members were welcomed from Board Elections, fall Party on Nov. 1st.
2. BAAC: Will meet in Fall 2013, discussed property improvements and carpool system.
3. Marketing: Healthy Play was very successful.
4. DAAC: Final meeting for the year, provided State of the District Address by Mr. Royer.

III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget:

Motion by Mr. Compton to accept and approve expenditures of \$ 72,265.51 for the month of April 2013. Seconded by Mrs. Buonocore. Approved by unanimous vote.

B. ACT ON Any Recent Issues not on this agenda.

1. Board of Directors received the Draft Budget for School Year 2013/2014.
2. Motion by Mrs. Gracin to go into Executive session at 6:55 pm to discuss matter individual nature, seconded by Mr. Compton. Approved by Unanimous vote.
3. Returned from executive session at 7:06 pm
4. Motion by Mr. Compton for Recommendation 1: for Non-Renewal for Family A seconded by Mrs. Buonocore. Approved by Unanimous vote.
5. Motion by Mrs. Gracin for Recommendation 2: to permanently extend the use of the Old Jumper, seconded Mrs. Ford. Approved by Unanimous vote.
6. Motion by Mr. Compton for Recommendation 3, 4 and 5: to renew contracts for Teaching and Support Staff for year 2013/2014, seconded by Mrs. Ford. Approved by Unanimous vote.
7. Motion by Mr. Compton to accept the results of the election and welcome new incoming members Delaine Otwell and Jennifer Hartzell and returning members Mrs. Gracin and Mrs. Nunez, seconded Mrs. Gracin. Approved by Unanimous vote.
8. Board Positions established as Follows:
 - a. President- Nan Gracin (BAAC and Building Corporation)
 - b. Vice President- Mike Compton (DAAC)
 - c. Secretary- Co-Share Delaine Otwell (Will assume open parent seat for remaining term of one year)(Marketing and PTO)
 - d. Secretary Co-Share Jennifer Hartzell (PTO)
 - e. Treasurer- Charla Nunez (PTO)

IV. NEXT MEETING: June 24th, 2013 6pm

V. ADJOURNMENT: 7:40 pm



PERFORMANCE SCHOOL
2010
2011
2012

Date: June 24, 2013

6:00p.m.

I. CALL TO ORDER 6:17pm

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

- C. ROLL CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Charla Nunez, Mrs. Jennifer Hartzell. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager.
- D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -None

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

- A. Approval of Minutes:
 - Motion made by Mr. Compton to accept and approve minutes for May 20th, 2013 meeting. Seconded by Mrs. Gracin. Approved by unanimous vote.
- B. Upcoming JMCA Activities:
 - Dr. Shearer-Shineman will begin interviews for open teacher positions this week. Today was listed as deadline for applications. One full-time teacher (a possible 2nd full-time may be hired) and a part-time specials teacher are being hired.
 - July 29th – Teachers return
 - August 1st – Orientation 6pm (Board Members must be present)

- Week of August 12th – ARC Truck at JMCA for donation drop-off.
- August 15th – Meet the Teacher 6pm
(Board Members must be present)
- August 22nd – PTO Kick-Off 6pm

C. Principal's Report

- Policies from BOD books need to be updated. Dr. Shearer-Shineman will go through and update, then board members can update their individual books.
- Personnel assignment changes have been made and all are happy with changes.
- Professional development will be changed up this year to continue upward growth.

D. Committee Reports:

No Committee reports this month, since no committees have met recently.

III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget:

Motion by Mr. Compton to accept and approve expenditures of \$73,667.52 for the month of May 2013. Seconded by Mrs. Nunez. Approved.

B. ACT ON Any Recent Issues not on this agenda

1. Motion by Mrs. Gracin to offer contracts for Employees A and B for year 2013/2014, seconded by Mr. Compton. Approved by unanimous vote.
2. Monies were allotted for Zion First National Bank for trusty fees, mortgage payments, and repair and replacement fund.
3. Motion by Mr. Compton for the Board to approve the budget for School year 2013/2014, seconded by Mrs. Nunez. Approved by unanimous vote.

IV. NEXT MEETING: July 22, 2013 6pm

V. ADJOURNMENT: 7:11pm



PERFORMANCE SCHOOL
2010
2011
2012

Date: July 30, 2013

4:00p.m.

Emergency BOD Meeting

I. CALL TO ORDER 4:05pm

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

- C. ROLL CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Charla Nunez, Mrs. Jennifer Hartzell. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager.

II. Recommended Action

- A. Maps of Proposed New Carpool Route Handed out
 - Parents come down Jersey Lane, turn left on Harvard to road proposed to be built from the back of JMCA property to run through to the front of school to student drop-off. New road would be 21 feet wide.
 - Parents come in a gate off of Harvard, form 2 lanes, and then go back down to 1 lane through another fence at the entrance of what is now to teacher parking lot.
 - Side away from the fence, drainage would run along the side of the road down to the end, with a culvert at the end of the road (on Harvard).
 - New road would be gravel. This proposal is the most cost and time efficient way to do a road at this point. A black top can be done at a later time.
 - With increased classes, there are more adults to help with carpool. The plan is to have someone with a stop sign to stop traffic on Syracuse to let parents out from carpool.
 - If this proposal is accepted, the new carpool route and road would start being utilized the 2nd Monday after school starts.
 - Maps of the new carpool route will be handed out at Orientation night and in carpool.
- B. Mrs. Gracin makes a motion to accept a bid from Cat Landcare and Maintenance for \$5,763.00 per warranty. Seconded by Mr. Compton. Accepted by unanimous vote.

C. Discussion of Bid

- Two inches of breeze will be laid, compacted, then two inches of bigger rock/gravel on top and compacted.
- Estimation includes equipment rental, supplies, etc.
- For drainage ditch, bigger rocks will be laid to help with drainage flow. Railroad ties will be put along the edge of the road, to help with erosion control.
- Discussed to drill into the railroad ties, put stakes in and run a chain along the road.
- Estimation of how long the road should last is around 8 years. Discussion of a warranty on the work done.

III. Adjournment: 4:42pm



PERFORMANCE SCHOOL
2010
2011
2012

Date: August 26, 2013

6:00p.m.

I. CALL TO ORDER 6:08pm

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

- C. ROLL CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Charla Nunez, Mrs. Delaine Otwell, Mrs. Jennifer Hartzell. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager.
- D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -None

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

- A. Approval of Minutes:
 - Motion made by Mrs. Nunez to accept and approve minutes for regular meeting on July 22, 2013 and emergency meeting on July 30, 2013. Seconded by Mrs. Hartzell. Approved by unanimous vote.
- B. Upcoming JMCA Activities:
 - Aug. 23 – Sept. 6 – Entertainment Book Fundraiser
 - Aug. 27 – Sept. 6 – MAP testing
 - Aug. 28 – Theme Day - \$1.00 (Wear your teacher's favorite color) – No Blue Jeans
 - Sept. 2 – NO SCHOOL – Labor Day
 - Sept. 6 – Midquarters go home
 - Sept. 7 – BAAC Work Day

C. Principal's Report

- Enrollment information:

1. Current Numbers for incoming students:

2013 - 14	Teachers	
K = 38	McCulloch/Pruett	185 Students 167 FTE
1 = 35	Bell/Alvarado	
2 = 37	Butler/Layne	
3 = 32	Olmstead/Bennett	
4 = 21	Sobocinski	
5 = 15	Eltagonde	
6 = 17	Boden	

- Student Improvement Information

1. Teachers streamlined content standards for literacy.
2. More structure is being put into our writing program. Teachers determined what kinds of writing should be mastered in which grades. This week they are developing rubrics of what students should be able to know and do by the end of each grade level.
3. Our next data meeting will be to analyze our fall benchmark scores and springs TCAP results and develop a new school improvement plan.

- Fundraising

1. Currently doing the Entertainment Book fundraisers. Books went home today. The sale will continue through September 6. We are trying to extend a few days due to no school and no kick-off assembly on Friday.
2. Our next fundraiser will be Believe or Cookie Dough and will take place in October. It will be times for holiday gift giving.
3. SCRIP started out with a bang. We had a large amount of orders and hope to continue at this rate. Kinda Lenberg in continuing to run this program for us.

D. Committee Reports

1. PTO:

- a. Had Chili Cook-off last Thursday (1st meeting). Good turn-out.
- b. Kelli Hart signed up for Vice President.
- c. Next meeting is Thursday, Sept. 19th at 6:30pm.

2. BAAC:

- a. The new carpool road held up in our severe storm on Thursday. Carpool is running well and we have received lots of positive comments from parents. A few concerns were voiced about carpool (disorganization, slower in the mornings). The new road has decreased how long it takes to get through carpool.
- b. We continue to spray and pull weeds. We plan to rock the area around the parking lot on Sept. 7 when we have our next work day.
- c. We have a number of fundraisers planned this fall to raise more funds for grounds and playground work. We decided to start with the fundraising. Later, we will design the new playground and put dollars to the plan.

- September – restaurant night out
- October – Student art projects
- November – Schwann’s

3. DAAC: Hasn’t met yet.

4. Marketing: Hasn’t met yet.

5. Other:

- Mrs. Otwell brought up Box Tops and Campbell’s Labels for Education (a question brought up by a parent. Will there be a push for Box Tops to be brought in? Idea brought up to let parents know that the opportunity is available to take over Box Tops, Campbell’s Label’s for Education, Coke Rewards, etc. for volunteer hours (Mrs. Smith is currently in charge of this). Mrs. Hartzell volunteered to take over Campbell’s Labels for Education.

III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget:

Motion by Mr. Compton for the Board to ratify expenditures of \$79,600.68 for the month of July 2013. Seconded by Mrs. Otwell. Approved by unanimous vote.

B. ACT ON Any Recent Issues not on this agenda

1. Motion made by Mr. Compton that the Board of Directors approve the hiring of employee A as a classroom teacher for 2013-2014. Seconded by Mrs. Otwell. Approved by unanimous vote.
2. Motion made by Mrs. Otwell that the Board of Directors approve the hiring of employee B as an educational Aide for 2013-2014. Seconded by Mrs. Hartzell. Approved by unanimous vote.
3. Public information was handed out and discussed for 2013 TCAP Executive Summary Report for James Madison Charter Academy. James Madison is no longer considered a Performance School.

IV. NEXT MEETING: September 30, 2013 6pm

(BOD members will meet at 5:30pm to complete the 1st Charter School Training Module)

V. ADJOURNMENT: 7:17pm



PERFORMANCE SCHOOL
2010
2011
2012

Date: September 30, 2013

6:00p.m.

I. CALL TO ORDER 6:08pm

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

- C. ROLL CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Charla Nunez, Mrs. Delaine Otwell. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager, Mrs. Layne, Teacher, Mrs. Bennett, Teacher.
- D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -None

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

- A. Approval of Minutes:
 - Motion made by Mr. Compton to accept and approve minutes for meeting on August 26, 2013. Seconded by Mrs. Gracin. Approved by unanimous vote.
- B. Upcoming JMCA Activities:
 - Oct. 1st – Count Day
 - Kindergarten Field Trip to Venetucci Pumpkin Patch and Farm
 - 1st and 3rd grades Field Trip to the Zoo
 - 2nd Grade is doing Math and Muffins
 - Oct. 4th – End of Quarter
 - Oct. 5th – Widefield Parade
 - Oct. 7th – 15th – Fall Break

- Oct. 14th – 18th – Parent/Teacher Conferences
- Oct. 16th – 1st Quarter Assembly (back from Fall Break)
- Oct. 19th – BAAC Work Day
- Oct. 21st – Begin Afterschool Activities
- Oct. 23th – Next Restaurant Night
- Oct. 25th – PTO Fall Family Festival
- Oct. 28th – BAAC and BOD Mtgs.
- Oct. 30th – Individuals Picture Day

C. Principal's Report

- Enrollment information: Assuming all show up to Count Day, there are 193 students. Which is 175 FTE, budgeted for 159.
- In the process of doing the Read Plans for students in Kindergarten- 3rd grade who are not at benchmark. Those will be gone over with parents at the Parent/Teacher Conferences, as well as accommodations for TCAP.

D. Committee Reports

1. PTO:

- a. Officers for 2013-14
 - President: Kelly Hart
 - Vice President: Sarah Sandstrom
 - Secretary: Cynthia Calub
 - Treasurer: Pauline Eltagonde
 - Fundraising: Christine Cogdill
Assisted by Alex Nunez
 - Volunteer Coordinator: Jennifer Stroessner
- b. Fall Festival is Oct. 25th, there is a meeting coming up for the Fall Festival committee.
- c. Next PTO meeting is Nov. 14th at 6:15pm (new meeting time)
- d. Dinner Theater is Nov. 21st at 5:30pm.

2. BAAC:

- a. All the rock has been laid around the parking lot. Extra rock will be used to re-do the planters around the parking lot.
- b. Next Work Day is Oct. 19th. Moving rock into the planters and possibly remove the slide (has a hole in it, so it is a safety hazard).
- c. Possible Restaurant Fundraiser at Noodles & Company.
- d. Schwan's is a possible Fundraiser in November (waiting for callback).
- e. ARC Truck brought in \$300.
- f. Working with Contractors to fix the ditch area and place something to stop people from driving over the drain. Asked them to give a bid to dig a trench to allow water to flow properly into the area on the other side of the ditch. Contractors have plans to place a drain to alleviate drainage issues in our parking lot, lay gravel to even out area.
- g. When parking lot issues are taken care of, playground equipment is start being looked into (applying for grants).

3. DAAC:

- a. Mr. Royer has made official announcement for retirement. Scott Campbell has been selected as his replacement, this is the transition year, so Mr. Campbell will be the new Superintendent starting the next school year.
- b. Mr. Compton will be serving again on the Re-Consideration Committee (consists of staff members, one student and 6 community members).
- c. Addressed that some of the other schools in Widefield School District are Performance Schools this year.
- d. Locations for meetings for the rest of the year (as well items to be discussed) were planned out.

4. Marketing: Hasn't met yet.

5. Other: None

III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget:

Motion by Mr. Compton for the Board to ratify expenditures of \$99,131.05 for the month of August 2013. Seconded by Mrs. Nunez. Approved by unanimous vote.

B. ACT ON Any Recent Issues not on this agenda

Mrs. Gracin brought a question to the BOD from Mischa (director of Daycare). This concerns a parent who has placed a reservation for Fall Break for daycare but has concerns about payment to the daycare with a possible Government shutdown (parent is a government worker). Discussed by Board Members and decided to put into writing that said parent (in the event of Government shutdown), will have 60 days after Government re-opens to pay money owed to the Daycare.

IV. NEXT MEETING: October 28, 2013 6pm

V. ADJOURNMENT: 6:47pm



PERFORMANCE SCHOOL
2010
2011
2012

Date: October 14, 2013

12pm. Special Meeting

I. CALL TO ORDER 12:23pm

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

- C. ROLL CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Charla Nunez, Mrs. Jennifer Hartzell. Additional attendees: Micha Smith, Director of Educational Activity Center.

D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -

- a. Mischa Smith is present to explain an incident that occurred October 1, 2013 with Parent A, concerning Parent A's child.
- b. Ms. Smith read from her typed incident report of the incident (which has been placed in the child's file at the EAC).
- c. Mrs. Nunez (BOD liaison to EAC) explained communication she has had with Parent A.
- d. BOD members present asked Ms. Smith to have a Parent Contract available for review in December, stating what can be expected from Ms. Smith and what is expected from the parents. Contract should state disputes between parents and Ms. Smith can be discussed during a scheduled meeting with Parent, Ms. Smith, and a third-party (BOD member or principal). Ms. Smith agreed to have one written up for BOD review at the December BOD meeting. Parent Contract would then be implemented after Winter Break.
- e. A letter will be sent to Parent A (written by Mrs. Nunez), requesting temporary child drop-off procedures until next BOD meeting on October 28, 2013, at which time Parent A has opportunity to be present to state their side of incident to the BOD. A signature will be required by Parent A, stating they have received the letter.
- f. Ms. Smith asked to keep a log of sign-in procedures by Parent A until next BOD meeting.

V. ADJOURNMENT: 1:21pm



PERFORMANCE SCHOOL
2010
2011
2012

Date: October 28, 2013

6:00p.m.

I. CALL TO ORDER 6:04pm

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

- C. ROLL CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Charla Nunez, Mrs. Delaine Otwell, Mrs. Jennifer Hartzell. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager.
- D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -None

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

- A. Approval of Minutes:
 - Motion made by Mrs. Hartzell to accept and approve minutes for meeting on September 30, 2013 and the Special Meeting on October 14, 2013 (pending any revisions or changes). Seconded by Mr. Compton. Approved by unanimous vote.
- B. Upcoming JMCA Activities:
 - Nov. 11th – No School – Veteran's Day
 - Nov. 13th – Midquarter
 - Nov. 14th – PTO Meeting
 - Nov. 15th – 5th and 6th going to the Mining Museum
 - Nov. 18th – BOD Meeting
 - Nov. 21st – Dinner Theater

C. Principal's Report
- No Report

D. Committee Reports

1. PTO:

- a. Fall Festival went well. Pie contest went great.

2. BAAC:

- a. Made almost \$400 on Panda Express Night.
- b. \$243 made from Basket Auction.
- c. Pizza Sales will be done the night of the Winter Program.
- d. November/December slated for fundraiser at Noodles & Company.
- e. Schwan's fundraiser can be started as soon as website is up. Orders can be made online (with funds being designated to JMCA): JMCA gets 20% the first 6 weeks, 5% for the rest of a year (a full year, not the school year).
- f. Rock was mostly finished in the front of the school, by the daycare door still needs to be fixed up, otherwise done for the winter.
- g. Playground equipment is next on the agenda.

3. DAAC:

- Mr. Compton was not able to attend the meeting. Will fill in on meeting when he receives the minutes.

4. Marketing: Hasn't met yet.

5. Other: None

III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget:

Motion by Mr. Compton for the Board to ratify expenditures of \$102,056.18 for the month of September 2013. Seconded by Mrs. Nunez. Approved by unanimous vote.

B. ACT ON Any Recent Issues not on this agenda

- Motion made by Mrs. Gracin and seconded by Mr. Compton at 6:28pm to go into Executive Session to discuss personal issues. Approved by unanimous vote.
- Went into Executive Session at 6:30pm.
- Returned to Regular Public Session at 7:02pm
- BOD is in receipt of contract request from Employee A and have tabled this until the October 28, 2013 meeting to make a decision.

IV. NEXT MEETING: November 18, 2013 6pm

V. ADJOURNMENT: 7:03pm



PERFORMANCE SCHOOL
2010
2011
2012

Date: November 18, 2013

6:00p.m.

I. CALL TO ORDER 6:05pm

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

- C. ROLL CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Charla Nunez, Mrs. Delaine Otwell, Mrs. Jennifer Hartzell. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager, Ms. Olmstead, JMCA 3rd Grade Teacher.
- D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -None

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

- A. Approval of Minutes:
 - Motion made by Mrs. Hartzell to accept and approve minutes for meeting on October 28, 2013 (pending any revisions or changes). Seconded by Mr. Compton. Approved by unanimous vote.
- B. Upcoming JMCA Activities:
 - Nov. 20th – Picture Day
 - Nov. 21st – Dinner Theatre
 - Nov. 22nd – Kindergarten, 1st and 3rd grades Feast
 - Dec. 5th – Skate City
 - Dec. 7th – Parade of Lights

- Dec. 12– Making of Candy Grams 5pm
PTO 6pm
- Dec. 17th – Winter Program for 3rd and 4th graders 6pm
Instrumental Groups 7pm
- Dec. 20th – Last Day of School before Winter Break, End of 2nd Quarter

C. Principal's Report

- This week, Dr. Shearer-Shineman is retesting at-risk students on MAPP testing and skills pointer tests for diagnostic testing for the kids. Early results are looking very positive.
- JMCA has been in the news about the anti-bullying simulation. The news has given a balanced report on the issue. JMCA has had parents voice support.
- Dr. Shearer-Shineman is working on the improvement plan.
- Staff is continuing with professional improvement and it is going well.

D. Committee Reports

1. PTO:

- a. Will have a float at the Dec. 7th Parade of Lights.
- b. On Dec. 12th, will be making Candy Grams at 5pm and meeting at 6pm

2. BAAC:

- a. Pizza and a movie for any kids who are staying after school until play/concert of Dec. 17th. Ordering from CiCi's Pizza (deliver and give a deal).
- b. Noodles & Company Fundraiser will probably be in January.
- c. There will be a workday on Dec. 7th. A short one to remove the slide. 10am to noon.
- d. Schwan's Fundraiser started today. Earn 20% of orders for the next 6 weeks, and earn a little more off of Schwan's Gift Certificates that are purchased. After that, earn 5% for up to a year.
- e. A priority list has been put together for playground. Price comparing (and looking for grants) for Kindergarten Playground equipment, grounds material, then will eventually being do the same for the other playground.
- f. A survey is being sent home on possible changes to the school calendar: have several short breaks instead of 2 weeks off in the fall (falling in line more with the District Calendar and what the military community has in line for their breaks).

3. DAAC:

- Mr. Compton was not able to attend the meeting. Will get everyone caught up in January.

4. Marketing: Will be meeting soon. Santa's Workshop is coming up. They have done the shopping for it in the past. Santa's Workshop is scheduled for Dec. 11, 13, and 14th.

Wednesday, Dec. 11th 2-4pm: Mr. Compton and Mrs. Nunez volunteered to work.

Friday, Dec. 13th 4-6pm: Mrs. Gracin volunteered to work.

Saturday, Dec. 14th 10-1pm: Mrs. Otwell and Mrs. Hartzell volunteered to work.

5. Other: None

III. RECOMMENDED ACTION

A. ACT ON Expenditures/Budget:

Motion by Mr. Compton for the Board to ratify expenditures of \$108,574.34 for the month of September 2013. Seconded by Mrs. Hartzell. Approved by unanimous vote.

B. ACT ON Any Recent Issues not on this agenda

- Board of Directors received a copy of the Audit for the Year Ended June 30, 2013.
- Motion made by Mr. Compton and seconded by Mrs. Nunez at 6:50pm to go into Executive Session to discuss personnel issues. Approved by unanimous vote.
- Went into Executive Session at 6:50pm.
- Returned to Regular Public Session at 7:19pm
- Motion made by Mrs. Gracin to increase the salary for Employee A of EAC and seconded by Mrs. Otwell. Approved by unanimous vote.
- Motion made by Mrs. Gracin to retroactively give a lump sum to update the contract with a bi-annual review for Employee A of EAC and seconded by Mrs. Otwell. Approved by unanimous vote.

IV. NEXT MEETING: December 16, 2013 6pm

V. ADJOURNMENT: 7:21pm



PERFORMANCE SCHOOL
2010
2011
2012

Date: December 16, 2013

6:00p.m.

I. CALL TO ORDER 6:02pm

- A. RENEW Pledge of Allegiance to Flag
- B. Reading of JMCA Mission Statement

James Madison Charter Academy's mission is to provide students with opportunities to develop the lifelong learning skills needed to inspire and direct their lives in a multicultural world.

- C. ROLL CALL - Mrs. Nan Gracin, Mr. Mike Compton, Mrs. Charla Nunez, Mrs. Delaine Otwell, Mrs. Jennifer Hartzell. Additional attendees: Dr. Anne Shearer-Shineman, Principal, Mrs. Donna Smith, Business manager, Mrs. McCulloch, JMCA Kindergarten Teacher.
- D. OPPORTUNITY FOR THE PUBLIC TO BE HEARD -None

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions relating to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the Principal. It is requested that comments be limited to five (5) minutes.

II. RECURRENT

- A. Approval of Minutes:
 - Motion made by Mrs. Hartzell to accept and approve minutes for meeting on November 18, 2013 (pending any revisions or changes). Seconded by Mr. Compton. Approved by unanimous vote.
- B. Upcoming JMCA Activities:
 - Dec. 17th – 3rd and 4th grade Play at 6pm
Band Concert

- Dec. 20th – 4th – 6th grade Renaissance Day
 2nd Grade- Christmas Story 2:30 – 3:15
 Kindergarten is celebrating St. Nicholas Day that afternoon.
 Theme Day: Winter Solstice (can wear Blue, Silver, or White Clothes for \$1)
 Last Day of School before Winter Break, End of 2nd Quarter
 Staff Party that Evening.
- Dec. 23rd – Jan. 3rd – Winter Break, No School
- Jan. 6th – In-Service Day, Teachers back to School
- Jan. 7th – Kids Back to School
- Jan. 8th – 2nd Qtr. Assembly
- Jan 9th – Report Cards go home
- Jan. 13th – BAAC Mtg.
- Jan. 15th – Chinese Acrobats Assembly 8:15am
- Jan. 20th – No School for MLK Day
- Jan. 27th – BOD Mtg. 6pm

C. Principal's Report

- BOD received copies of Colorado's Unified Improvement Plan for Schools for 2013-14.
- No trends were seen to help explain why JMCA went from performance status to improvement status.
- Three Major Improvement Strategies were discussed:
 - #1: Embed strategic, targeted, research-based interventions for new students at risk in content areas based on student need.
 - #2: Focus professional development program on best practice and research-based effective teaching and learning strategies.
 - #3: Continue to redefine writing program across grade levels with more structure and purpose.

D. Committee Reports

1. PTO:

- a. Delivering Candy Grams to students and staff on Thursday.
- b. Planning on selling baked goods at the program on Tuesday.
- c. Skate City was cancelled due to bad weather.
- d. Judged the Class Door Contest: 1st place – Mrs. Elderodo, 2nd place – Mrs. Pruet, 3rd place - Mrs. Sobocinski. Winner receives a Pizza or Ice Cream party, their Choice.
- e. Were in the Parade of Lights.

2. BAAC:

- a. Pizza and Movie Fundraiser on Tuesday Night: 2 pieces of pizza (from CiCi's Pizza) & Drink for \$5 (for those kids and school siblings involved in the program).
- b. CiCi's Pizza Fundraiser night in January (collect receipts and school gets a portion of the order).
- c. February = Texas Roadhouse Fundraiser.
- d. March = Noodles & Company Fundraiser

- e. Parents are looking for grants to help pay for new school equipment. Items and surface for kindergarten playground was prioritized. An \$8700 piece of equipment for the kindergarten playground has been selected. Mrs. Smith needs specifics on equipment for insurance purposes.
 - f. Calendar survey was collected and a BAAC member will tally the results.
 - e. Schwan's fundraiser is still ongoing.
3. DAAC:
- Didn't meet this month. Will meet in January.
4. Marketing:
- Santa's Workshop went really well.
5. Other: None

III. RECOMMENDED ACTION

- A. ACT ON Expenditures/Budget:
Motion by Mr. Compton for the Board to ratify expenditures of \$89,496.07 for the month of November 2013. Seconded by Mrs. Nunez. Approved by unanimous vote.
- B. ACT ON Any Recent Issues not on this agenda
- Mrs. Nunez brought up Employee A's salary increase from last meeting, as to what date it went into effect. Mrs. Otwell makes a motion to make the salary increase for Employee A of EAC effective as of November 16, 2013. Seconded by Mrs. Nunez. Approved by unanimous vote.

IV. NEXT MEETING: January 27, 2013 6pm

V. ADJOURNMENT: 7pm