

BOARD POLICY

The Board shall be solely responsible for adopting, repealing or amending policies for James Madison Charter Academy.

- (a) Action by the Board shall be accomplished as set forth in the bylaws. Any Board action may be reversed by a vote of two-thirds (2/3) of the membership at a regular or special meeting of the membership called for that purpose.
- (b) Proposals for adopting, repealing or amending policies for James Madison Charter Academy may be made in writing by any Member of the Board.
- (c) Except in cases of emergencies, the Board shall follow the following procedure in adopting, repealing or amending policies for James Madison Charter Academy:
 - (i) **First Reading.** The proposed policy shall be submitted for approval on first reading at a regular or special meeting of the Board called for that purpose. The proposed policy shall be contained in the Board packet distributed prior to the meeting. At first reading the Board shall receive public comment and comments from the sponsor of the proposed policy.
 - (ii) **Second Reading.** If the proposed policy is approved on first reading as set forth in the previous sub-sub section, it will be placed on the agenda and considered at the next ensuing regular or special meeting of the Board called for that purpose. No amendment shall be adopted at second reading unless the amendment receives a two-thirds vote of the Directors present at the meeting. If the proposed policy is adopted upon second reading it shall become a policy of James Madison Charter Academy, and the Policy Manual shall be amended accordingly.
 - (iii) **Emergencies.** Upon a two-thirds (2/3) vote of the Directors present at a regular or special meeting called for that purpose, an emergency may be declared. If an emergency is declared, a policy may be adopted on first reading.
- (d) Proposed policies should reference the policy provision it will be amending. Ideally, the entire policy will be reprinted with new language in all caps, and language to be deleted lined out. New policies should include the proposed table of contents, policy title, and code number.