



## PERFORMANCE SCHOOL

Date: January 27, 2025 @ 6:00pm

### I. CALL TO ORDER 6:04 pm

- A. RENEW Pledge of Allegiance to Flag
- B. **Reading of JMCA Mission Statement: James Madison Charter Academy inspires children to explore a diverse world through hands-on learning.**
- C. ROLL CALL- Mrs. Sallard, Mrs. Johnson, Mrs. Poirier, Mr. Gran and Mr. Tibbets-excused absence. Additional attendee- Jeff Kacena- Principal, Mrs. Boden- Business Manager, Josh Zillinger -Teacher representative, and Roy Bills - Parent representatives.

### OPPORTUNITY FOR THE PUBLIC TO BE HEARD

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions related to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the principal. It is requested that comments be limited to two (2) minutes.

### II. RECURRENT

- A. Approval of Minutes from previous meetings-  
No motion was made to approve minutes for the BOD meeting that was canceled for Monday, December 16, 2024, but conducted on January 27, 2025.
- B. Upcoming JMCA Activities – Mr. Kacena
  - 1. Monday, January 27, 2025- Board Meeting
  - 2. Thursday, February 06, 2025- Midterms go home
  - 3. Monday, February 17, 2025- No School-Presidents' Day
  - 4. Tuesday- February 18-March 04, 2025- Read-a-thon
  - 5. Thursday, February 20, 2025- PTO Meeting
  - 6. Monday, February 24, 2025- Board Meeting
- C. Principal's Report- Mr. Kacena
  - 1. Saturday, January 25, 2025- Attended School Choice Conference at the Great Wolf Lodge.
  - 2. Sunday, January 26, 2025- Winter Wonder Vendors' Market at JMCA.
  - 3. Working to fill Middle School math/social studies vacancy.
  - 4. Resubmitted the EASI grant with corrections going towards a different route where we can have an outside company come in and do diagnostic review of our school system: staff, curriculum, teaching methods. They in turn give objective feedback to help with improvements in our school.

5. Our Reading Corp teacher started last week. We are excited to have her work with our k-3 grade students

needing help with reading.

6. We are working with the district to build the contract. We presented our school to the District school board on January 16, 2025.
7. We will have a Read-A-Thon from February 18-March 4 to encourage our students to read more as well as to raise money for the school.

D. Committee Reports

1. PTO- Mrs. Boden

Next Meeting is Thursday, March 20, 2025 @ 6PM.

2. SAAC- Mr. Kacena

- a. We would like to move forward with the updated Everyday Math curriculum. The newer version offers much support for lesson planning and activities that are especially helpful for newer teachers.
- b. Science Fair is tentatively scheduled for April.
- c. We are implementing a PAWS board in the alcove area to support and applaud outstanding citizenship amongst our students.

3. DAAC- Mr. Kacena

Next Meeting, Thursday, February 6, 2025 (Widefield High School Library).

E. Other-

III. RECOMMENDED ACTION

A. ACT of Expenditures/Budget:

Motion made by Mrs. Johnson to ratify expenditures of \$108,900.81 for December 2024. Second by Mrs. Poirier. *Approved unanimously.*

B. ACT on recent issues not on this agenda

C. Recommendations: None

IV. NEXT MEETING: **Monday, February 24, 2025 @ 6:00 pm**

V. ADJOURNMENT 6:33 pm

**JAMES MADISON CHARTER ACADEMY • 660 SYRACUSE ST., COLORADO SPRINGS, CO 80911**

**www.jmccolorado.net • PH: (719) 391-3977 • FAX: (719) 391-1744**





## PERFORMANCE SCHOOL

Date: February 24, 2025 @ 6:00pm

### I. CALL TO ORDER 6:03 pm

- A. RENEW Pledge of Allegiance to Flag
- B. **Reading of JMCA Mission Statement: James Madison Charter Academy inspires children to explore a diverse world through hands-on learning.**
- C. ROLL CALL- Mrs. Sallard, Mrs. Johnson, Mrs. Poirier, Mr. Gran and Mr. Tibbets.  
Additional attendee- Jeff Kacena- Principal, Mrs. Boden- Business Manager, Josh Zillinger -Teacher representative and **Analise Barns-Parent representative.**

### OPPORTUNITY FOR THE PUBLIC TO BE HEARD

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions related to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the principal. It is requested that comments be limited to two (2) minutes.

### II. RECURRENT

- A. Approval of Minutes from previous meetings-  
Motion made by Mrs. Poirier to approve minutes for the BOD meeting held on Monday, January 27, 2025.  
Second by Mr. Tibbetts. *Approved unanimously.*
- B. Upcoming JMCA Activities – Mr. Kacena
  - 1. Thursday, February 20, 2025-PTO.
  - 2. Tuesday, February 18- March 04, 2025- Read-a-thon.
  - 3. Tuesday, March 04, 2025- ALICE Drill.
  - 4. Friday, March 07, 2025- No School-End of Quarter 3- Teacher workday.
  - 5. Monday, March 10, 2025- Report Cards go home.
  - 6. Friday, March 14, 2025-Fire Drill.
  - 7. Thursday, March 20, 2025- PTO Meeting.
  - 8. Monday-Friday, March 24-28, 2025- Spring Break.
  - 9. Monday, March 31, 2025- SAAC Meeting.
  - 10. Monday, March 31, 2025- Board Meeting.
- C. Principal's Report- Mr. Kacena
  - 1. Frosted Treasures Vendors' Market at JMCA 2/23

2. I had the opportunity to speak with Carlos Gonzalez who is a former Widefield board member. He runs a non-profit organization that provides assistance to struggling readers. I am in process of seeing if this could be a good fit for JMCA.
3. The Read-A-Thon has risen \$2,921.25.
4. For the next month, I will have a strong focus on meeting with teachers to discuss and refine the lesson planning process and differentiation of content.

D. Committee Reports

1. PTO- Mrs. Boden

Next Meeting is Thursday, March 20 @ 6PM

2. SAAC- Mr. Kacena

a. We are set to move forward with Everyday Math curriculum for K-3 and IM for 4-8

b. We reviewed our recent survey results from No Place for Hate to get a better look at the school climate.

Some highlights: Our highest instance of “it never happens” was for “Posting mean things or texting something mean” so we should celebrate the fact that cyber bullying does not seem to be a major issue at JMCA. Our next highest instance of “it never happens” was for “Saying someone is fat, ugly, or making fun of someone’s clothing”. We also had very high scores for “Being Nice with everyone”, “Helping another student who is upset” and “Being friendly or nice with everyone”. So we celebrate the overall positive culture of JMCA. Our NPFH team of students will meet this week during lunch to discuss ways to celebrate and foster the positive, warm and engaging culture at JMCA

3. DAAC- Mr. Kacena

Next Meeting, Thursday, February 6, 2025 (Widefield High School Library)

E. Other-

III. RECOMMENDED ACTION

A. ACT of Expenditures/Budget:

Motion made by Mrs. Johnson to ratify expenditures of \$38,912.02 for January 2025. Second by Mrs. Poirier. *Approved unanimously.*

B. ACT on recent issues not on this agenda

C. Recommendations:

1. It is recommended that the Board of Directors ratify the finalized budget for the 2024-2025 School Year.

Motion made by Mr. Tibbets to ratify the finalized budget for the 2024-2025 School Year. Second by Mr. Gran. *Approved unanimously.*

2. Extend to full day Wednesdays if we need to make up hours due to snow days. (We have three days left before we need to make time up.)

Motion made by Mr. Tibbets to Extend to full day Wednesdays if we need to make up hours due to snow days. Second by Mr. Gran. *Approved unanimously.*

3. Approve policy for truancy and increasing enrollment.

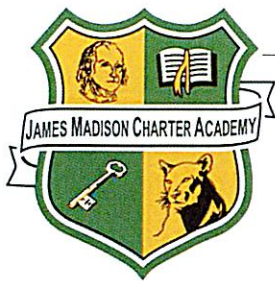
Motion made by Mr. Tibbets to approve policy for truancy and increase enrollment. Second by Mr. Gran. *Approved unanimously.*

IV. NEXT MEETING: Monday, March 31, 2025 @ 6:00 pm

V. ADJOURNMENT 6:32pm

JAMES MADISON CHARTER ACADEMY • 660 SYRACUSE ST., COLORADO SPRINGS, CO 80911

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PERFORMANCE SCHOOL

Date: April 28, 2025 @ 6:00pm

(March and April Meeting)

I. CALL TO ORDER 6:05 pm

- A. RENEW Pledge of Allegiance to Flag
- B. **Reading of JMCA Mission Statement: James Madison Charter Academy inspires children to explore a diverse world through hands-on learning.**
- C. ROLL CALL- Mrs. Sallard, Mrs. Johnson, Mrs. Poirier-excused absence, Mr. Gran and Mr. Tibbets.  
Additional attendee- Mr. Jeff Kacena- Principal, Mrs. Boden- Business Manager, Mr. Josh Zillinger -Teacher representative and Mr. Kirk Vserteka- District 3.

**OPPORTUNITY FOR THE PUBLIC TO BE HEARD**

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions related to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the principal. It is requested that comments be limited to two (2) minutes.

II. RECURRENT

- A. Approval of Minutes from previous meetings-  
Motion made by Mr. Tibbets to approve minutes for the BOD meeting held on Monday, February 24, 2025.  
Second by Mrs. Johnson. *Approved unanimously.*
- B. Upcoming JMCA Activities – Mr. Kacena  
March 2025
  1. Monday, March 31, 2025- Board Meeting.
  2. Monday -Thursday, April 7-17, 2025- CMAS testing.
  3. Monday, April 7, 2025- Fire Drill.
  4. Thursday- April 17, 2025 @ 6pm -PTO Meeting.
  5. Friday-Monday, April 18 – 21, 2025 - No school, April Weekend.
  6. Tuesday-Friday, April 22-25, 2025- CMAS Make up week if needed.
  7. Friday, April 25, 2025- CMAS Celebration/FUNdrun.
  8. Sunday, April 27, 2025- Vendor's Market @ JMCA.
  9. Monday, April 28, 2025 @ 4:15- . SAAC Meeting.
  10. Monday, April 28, 2025 @ 6 PM- April Board Meeting.

April 2025

1. Monday, April 28, 2025 @ 6pm- Board Meeting.
2. Friday, May 02, 2025- 7<sup>th</sup>/8<sup>th</sup> Grade Field Trip to Seven Falls.
3. Friday, May 02, 2025- Fire Drill.
4. Week of May 4- Map Testing
5. Monday, May 19, 2025- BOD Meeting
6. Tuesday, May 20, 2025 @ 8:30 am- Kinder/1<sup>st</sup> Grade Awards and Promotion.
7. Tuesday, May 20, 2025 @ 10 am- 8<sup>th</sup> Grade Graduation.
8. Wednesday, May 21, 2025- Awards for Grades 2<sup>nd</sup> -7<sup>th</sup>
9. Wednesday, May 21, 2025 - 11:30 am dismissal.
10. Thursday, May 22, 2025- Field Day.
11. Thursday, May 22, 2025- 11:30 am dismissal.
12. Thursday, May 22, 2025- Last day of School.
13. Friday, May 23, 2025- Staff last day.
14. Friday, June 06 2025- Admin last day.

C. Principal's Report for March and April 2025- Mr. Kacena

1. Had "Break Free Family Fun Event" at JMCA on 3/23, April's event is scheduled for April 27. This is bringing many people into our school. We are using these events as opportunities to advertise our school and get our name out there.
2. Read-A-Thon raised a total of \$4,818.75.
3. CMAS is scheduled for April 7-17. We have makeup scheduled days for next week if we need to. We have been communicating with families about the dates, so we are hoping to minimize absences.
4. We are currently in the process of renewing our contract with the district. Everything seems to be moving along well. We will present our contract renewal to the district board on Thursday, April 17.
5. Second grade COGAT testing concluded today. We will send the results home this week.
6. I spoke with Lindsey Cox at CDE last week. We are expected to receive an \$80,000 grant to be used for a diagnostic review of our school and help train teachers to achieve better results. We are partnering with The Colorado League of Charter Schools as they have waived the \$14,000 diagnostic fee since we are already a member. More details to follow.

D. Committee Reports

1. PTO- Mrs. Boden

March 2025

- a. Culver's Spirit Night was March 13. We raised about \$527.80.
- b. Spirit days have been raising an average of \$30 for each week
- c. Beginning to Prep for End of year activities: Dance and Ice Cream social
- d. Next Meeting is Thursday, April @ 6PM

April 2025

- a. Thursday, April 17, 2025- Culver's Spirit Night.
- b. Dance preparations are underway. Student committee began meeting today. Volunteer forms and dance needs and info slips will be going home next week. Chevy will be the DJ for the dance.
- c. K-3 will get snow cones for their end of the year event.
- d. Teacher appreciation week is May 05-09, 2025: Different goodie days will happen for teachers that week.
- e. Next Meeting is Thursday, May 15, 2025 @ 6pm.

2. SAAC for March and April 2025- Mr. Kacena

- a. We are looking at setting up our Science Fair for either May 8th or May 15th (Thursdays) with a tie-in to our family culture night.
- b. We are researching the best advertising methods for JMCA. We have looked into radio and Sam Briggs has informed us that the district has seen really good results with digital advertising (i.e., Google) which we believe could reach a much larger audience than the radio could.
- c. Middle school teachers are looking into team building exercises that can bring more unity to our middle school students.

3. DAAC- Mr. Kacena  
March 2025  
Next Meeting, Thursday, February 6, 2025 (Widefield High School Library).
- April 2025  
Next Meeting, Thursday May 01, 2025 (Sunrise Elementary School).

E. Other-

### III. RECOMMENDED ACTION

#### A. ACT of Expenditures/Budget:

1. Motion made by Mrs. Johnson to ratify expenditures of \$75,671.88 for February 2025. Second by Mr. Tibbetts. *Approved unanimously.*
2. Motion made by Mrs. Johnson to ratify expenditures of \$66,571.38 for March 2025. Second by Mr. Tibbetts. *Approved unanimously.*

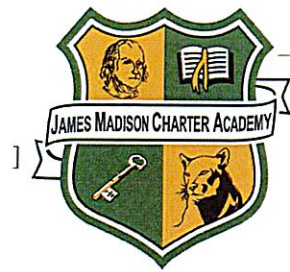
#### B. ACT on recent issues not on this agenda

1. Motion made by Mrs. Johnson to approve the contract with the District for 3 years. Second by Mr. Tibbetts. *Approved unanimously.*
2. Mr. Vserteka spoke with the BOD about the bond and mill levy that is going on the ballot this November and how it would benefit us.

C. Recommendations: None

IV. NEXT MEETING: Monday, May 19, 2025 @ 6:00 pm

V. ADJOURNMENT 6:46pm



PERFORMANCE SCHOOL

Date: May 27, 2025 @ 6:00pm

I. CALL TO ORDER 6:06 pm

- A. RENEW Pledge of Allegiance to Flag
- B. **Reading of JMCA Mission Statement: James Madison Charter Academy inspires children to explore a diverse world through hands-on learning.**
- C. ROLL CALL- Mrs. Sallard, Mrs. Johnson, Mr. Gran and Mr. Tibbets.  
Additional attendee- Jeff Kacena- Principal, Mrs. Boden- Business Manager, and Josh Zillinger -Teacher representative.

**OPPORTUNITY FOR THE PUBLIC TO BE HEARD**

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions related to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the principal. It is requested that comments be limited to two (2) minutes.

II. RECURRENT

- A. Approval of Minutes from previous meetings-  
Motion made by Mrs. Johnson to approve minutes for the BOD meeting held on Monday, April 28, 2025.  
Second by Mr. Gran. *Approved unanimously.*
- B. Upcoming JMCA Activities – Mr. Kacena
  - 1. Monday, May 19, 2025-Mis-match day.
  - 2. Monday, May 19, SAAC Meting @ 4:15pm.
  - 3. Monday, May 19, 2025-May Board Meeting @ 6pm, via Zoom.
  - 4. Tuesday, May 20, 2025- (K/1,8) Dress your best day.
  - 5. Tuesday, May 20, 2025- (2-7) Tourist Day.
  - 6. Tuesday, May 20, 2025- Kinder/1<sup>st</sup> Grade Awards and Promotion @ 8:30am.
  - 7. Tuesday, May 20, 2025- 8<sup>th</sup> Grade Graduation @ 10am.
  - 8. Wednesday, May 21, 2025- (2-7) Dress your best day.
  - 9. Wednesday, May 20, 2025- (K1,8) Tourist Day.
  - 10. Wednesday, May 20, 2025- Awards for 2 thru 4 @ 8:30am.
  - 11. Wednesday, May 20, 2025- Awards for 5-7 @ 10am.
  - 12. Wednesday, May 20, 2025-Report card go home.
  - 13. Wednesday, May 20, 2025-Early dismissal @ 11:30am.

Field Day (Class Colors)

K/1<sup>st</sup>: Purple  
2<sup>nd</sup>: Red  
3<sup>rd</sup>: Blue  
4<sup>th</sup>: Orange  
5<sup>th</sup>/6<sup>th</sup>: Yellow  
7<sup>th</sup>/8<sup>th</sup>: Gray

14. Thursday, May 22, 2025- Class colors: Field day.

15. Thursday, May 22, 2025- Last day of school, 11:30am dismissal

16. Friday, May 23, 2025- Staff last day.

17. Friday, June 06, 2025- Admin last day.

18. Monday, June 30, 2025- Board Meeting @ 6pm, via Zoom.

C. Principal's Report- Mr. Kacena

1. Our contract was approved by the WSD3 board last Thursday for the next 3 years.
2. Our Summer of Discovery family night was very successful. We had about half of our families attend. The science fair was a hit, as well as playing book BINGO and having some food to eat. We have been given some food to eat. We have been given some feedback about more signage for next year, which we will be sure to do.
3. READ plans, End of the year MAP and DIEBELS testing have been completed.
4. Thanks to Mrs. Boden, we have received a STEM grant to help us purchase more science materials and hopefully even nice microscope!

D. Committee Reports

1. PTO- Mrs. Boden

- a. We had a snow cone and pickle social for the K-3 grade.
- b. The Dance was Saturday night, a smaller turn out than last year, but students had fun.
- c. We are looking forward to next year to get things started up again. The Chili cook-off is our first event scheduled for Friday, September 5, 2025.
- d. We plan to be at Back to School Night on Thursday, July 31, 2025, and Meet the Teacher Night, Thursday, August 14, 2025.
- e. Our first board meeting of the year is Thursday, August 21, 2025.

2. SAAC- Mr. Kacena

We are working on launching our Google Advertisement very soon!

3. DAAC- Mr. Kacena

No more meetings this year.

E. Other-

III. RECOMMENDED ACTION

A. ACT of Expenditures/Budget:

Motion made by Mrs. Johnson to ratify expenditures of \$124,820.08 for April 2025. Second by Mr. Gran. *Approved unanimously.*

B. ACT on recent issues not on this agenda

C. Recommendations:

1. Plan budget next year, vote at next month's BOD meeting.
2. 60 days for 3 seats open on BOD, from August 04, 2025- October 02, 2025, Thursday (Election Day).
3. Approve the letter of resignation for Mrs. Sandra Poirier.  
Motion made by Mr. Gran to approve the letter of resignation for Mrs. Sandra Poirier. Second by Mr. Tibbetts. *Approved unanimously.*

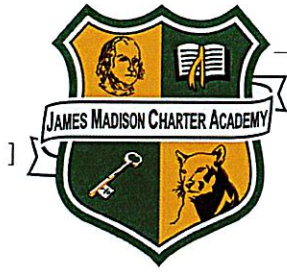
IV. NEXT MEETING: Monday, June 30, 2025 @ 6:00 pm

V. ADJOURNMENT 6:27pm

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## PERFORMANCE SCHOOL

Date: June 30, 2025 @ 6:00pm

### I. CALL TO ORDER 6:17 pm

- A. RENEW Pledge of Allegiance to Flag
- B. **Reading of JMCA Mission Statement: James Madison Charter Academy inspires children to explore a diverse world through hands-on learning.**
- C. ROLL CALL- Mrs. Sallard, Mrs. Johnson, Mr. Tibbets and Mr. Gran- unexcused absent.  
Additional attendee- Jeff Kacena- Principal and Mrs. Boden- Business Manager.

### OPPORTUNITY FOR THE PUBLIC TO BE HEARD

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions related to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the principal. It is requested that comments be limited to two (2) minutes.

### II. RECURRENT

- A. Approval of Minutes from previous meetings-  
Motion made by Mrs. Johnson to approve minutes for the BOD meeting held on Tuesday, May 27, 2025.  
Second by Mr. Tibbets. *Approved unanimously.*
- B. Upcoming JMCA Activities – Mr. Kacena
  - 1. Monday, June 30, 2025- Board Meeting @ 6PM, via Zoom.
  - 2. Monday-Friday, July 14-18, 2025- Kacena, Boden, and Claud in Houston for Gradient Conference.
  - 3. Monday, July 21, 2025- Office Staff starts back to work
  - 4. Friday, July 25, 2025-Teachers start back
  - 5. Monday, July 28, 2025, at 6PM via Zoom, Board Meeting
- C. Principal's Report- Mr. Kacena  
Through my courses at CSU Global, I am currently looking into ways to make our school more culturally responsive; meaning that all students from all backgrounds and cultures feel welcome and accepted. The key areas for next year will be cultural responsiveness in lesson planning and including an element about cultural responsiveness for the teacher observation form.
- D. Committee Reports
  - 1. PTO- Mrs. Boden

Our first board meeting of the year is Thursday, August 21, 2025.

2. SAAC- Mr. Kacena

We are working on launching our Google Advertisement very soon!

3. DAAC- Mr. Kacena

No more meetings this year.

E. Other-

III. RECOMMENDED ACTION

A. ACT of Expenditures/Budget:

Motion made by Mrs. Johnson to ratify expenditures of \$69,016.03 for May 2025. Second by Mr. Tibbets. *Approved unanimously.*

B. ACT on recent issues not on this agenda

C. Recommendations:

Motion made by Mrs. Johnson to approve JMCA's 2025-2026 school year budget. Second by Mr. Tibbets. *Approved unanimously.*

IV. NEXT MEETING: Monday, July 28, 2025 @ 6:00 pm

V. ADJOURNMENT 6:28pm

JAMES MADISON CHARTER ACADEMY • 660 SYRACUSE ST., COLORADO SPRINGS, CO 80911

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PERFORMANCE SCHOOL

Date: August 25, 2025 @ 6:00pm

(July & August Meeting)

I. CALL TO ORDER 6:02 pm

- A. RENEW Pledge of Allegiance to Flag
- B. **Reading of JMCA Mission Statement: James Madison Charter Academy inspires children to explore a diverse world through hands-on learning.**
- C. ROLL CALL- Mrs. Sallard, Mrs. Johnson, Mr. Gran and Mr. Tibbets- unexcused absent.  
Additional attendee- Jeff Kacena- Principal, Mrs. Boden- Business Manager, Pricilla Anderson and Yunuen Zavala-Parent representative and Kia Murray- Reviewer from Colorado League of Charter Schools.

**OPPORTUNITY FOR THE PUBLIC TO BE HEARD**

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions related to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the principal. It is requested that comments be limited to two (2) minutes.

II. RECURRENT

- A. Approval of Minutes from previous meetings-  
Motion made by Mr. Gran to approve minutes for the BOD meeting held on Monday, June 30, 2025. Second by Mrs. Johnson. *Approved unanimously.*
- B. Upcoming JMCA Activities for July 2025 – Mr. Kacena
  - 1. Monday, July 28, 2025- July Board Meeting.
  - 2. Thursday, July 31, 2025- Back to School Night @ 6pm.
  - 3. Monday, August 04, 2025- First of school for 1<sup>st</sup> – 8<sup>th</sup> grades.
  - 4. Thursday, August 07, 2025- First day of school for Kindergarten.
  - 5. Thursday, August 14, 2025- Meet the Teacher Night @ 6pm.
  - 6. Thursday, August 21, 2025- PTO Meeting @ 6pm.
  - 7. Monday, August 25, 2025- August Board Meeting.

Upcoming JMCA Activities for August 2025 – Mr. Kacena

- 1. Monday, August 25, 2025- August Board Meeting.
- 2. Monday, September 01, 2025- No school- Labor Day.
- 3. Friday, September 05, 2025- Chili Cook-off.
- 4. Wednesday, September 10, 2025- Student Pictures.
- 5. Thursday, September 18, 2025- PTO Meeting.
- 6. Tuesday-Thursday, September 23-25, 2025- CLCS Diagnostic.
- 7. Thursday, September 25, 2025- Full evaluation ALICE drill.
- 8. Monday, September 29, 2025- August Board Meeting.

C. Principal's Report for July 2025- Mr. Kacena

1. We are excited to begin our collaboration with the Colorado League Schools this year. They will be helping us with a diagnostic review and professional development as part of our improvement plan.
2. We are happy to welcome our new secretary, Anna Marie.

Principal's Report for August 2025- Mr. Kacena

1. We are excited to begin our collaboration with the Colorado League Schools this year. They will be helping us with a diagnostic review and professional development as part of our improvement plan.
2. The Colorado League of Charter School will be coming into JMCA Sept. 23-25 to conduct their diagnostic review.
3. We are happy to welcome our new secretary, Anna Marie.
4. Chili cook-off is Friday, September 05, 2025. We are fortunate to have the opportunity to partner with a local, veteran-owned business called Frios which serves healthier popsicles. Their truck will be outside during the chili cook-off.

D. Committee Reports

1. PTO for July 2025- Mrs. Boden

Our first meeting is Thursday, August 21, 2025.

PTO for August 2025- Mrs. Boden

We were able to fill the PTO Board- Ashley white and Shawna King- copresidents, Jessica Dash- secretary, Rita Godsey- volunteer coordinator.

Chili Cook-off is scheduled for September 05, 2025 @ 6pm.

PTO decided not to make a float for the parade.

Next meeting is Thursday, September 18, 2025.

2. SAAC for July 2025- Mr. Kacena

We are working on launching our Google Advertisement very soon!

SAAC for August 2025- Mr. Kacena

We discussed strategies for getting parents involved in SAC this year.

We discussed having a stronger focus on NO Place for Hate at JMCA.

We will begin informing students about the JMCA talent show that will be held again this year during our Winter Family Night (December 11).

3. DAAC for July 2025- Mr. Kacena

Meeting Dates for 25/26 School Year- Sept 3, Oct 01, Nov 06, Jan 06, Feb 05, Mar 05, Apr 02, May 07.

DAAC for August 2025- Mr. Kacena

Next Meeting, Wednesday, September 03, 2025 @ 6pm.

E. Other-

III. RECOMMENDED ACTION

A. ACT of Expenditures/Budget:

Motion made by Mr. Gran to ratify expenditures of \$57,224.55 for June 2025. Second by Mrs. Johnson. *Approved unanimously.*

Motion made by Mrs. Johnson to ratify expenditures of \$82,706.27 for July 2025. Second by Mr. Gran. *Approved unanimously.*

B. ACT on recent issues not on this agenda

C. Recommendations:

1. It is recommended that the Board of Directors amend the Bylaws of 3.2 for elections of Board members will be held annually during the third week of May and prior to the May board meeting, or the first week of October and prior to the October board meeting.

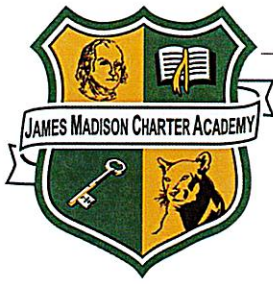
Motion made by Mrs. Johnson to amend the Bylaws of 3.2 to reflect the above recommendation. Second by Mr. Gran. *Approved unanimously.*

2. It is recommended that the Board of Directors amend the Bylaws of 3.3 Eligible voters will be allowed one vote per family (parent or legal guardian). All families who have a child enrolled in the school will be eligible to vote in the election. Voters will sign a roster of eligible voters at the time of the election or return their home ballots with a completed signature form. In cases where more than one person can vote(i.e., parents, step-parents), the first to arrive to the voting location will be the vote that is tallied for the student. There will be no proxies.

Motion made by Mr. Gran to amend the Bylaws of 3.3 to reflect the above recommendation. Second by Mrs. Johnson. *Approved unanimously.*

IV. NEXT MEETING: Monday, September 29, 2025 @ 6:00 pm

V. ADJOURNMENT 6:37pm



PERFORMANCE SCHOOL

Date: September 29, 2025 @ 6:00pm

I. CALL TO ORDER 6:01 pm

- A. RENEW Pledge of Allegiance to Flag
- B. **Reading of JMCA Mission Statement: James Madison Charter Academy inspires children to explore a diverse world through hands-on learning.**
- C. ROLL CALL- Mrs. Barbara Sallard, Mrs. Tanya Johnson- excused absence, Mr. Bienvenido Gran and Mr. Aaron Tibbets.  
Additional attendee- Mr. Jeff Kacena- Principal, Mrs. Melissa Boden- Business Manager and Mr. Victor Claud- Teacher Representative.

**OPPORTUNITY FOR THE PUBLIC TO BE HEARD**

Any resident, parent or employee of JMCA is welcome to address the Board of Directors at this time on items PERTAINING TO EDUCATION AND/OR THE OPERATION OF JMCA. Any person wishing to address the Board is requested to stand, sign in and state their name. Questions related to employees of JMCA WILL NOT BE PERMITTED. Such questions should be referred to the principal. It is requested that comments be limited to two (2) minutes.

II. RECURRENT

- A. Approval of Minutes from previous meetings-  
Motion made by Mr. Tibbets to approve minutes for the BOD meeting held on Monday, August 25, 2025.  
Second by Mr. Gran. *Approved unanimously.*
- B. Upcoming JMCA Activities- Mr. Kacena
  1. Monday, September 29, 2025 @ 6pm- September Board Meeting
  2. Wednesday, October 01, 2025- Count Day; Sign up for parent/teacher conferences goes home
  3. Friday, October 03, 2025- End of First Quarter
  4. Monday, October 06, 2025-Monday, October 13, 2025- Fall Break (Teachers are off 10/6, 10/7, 10/13)
  5. Wednesday, October 08, 2025- Teacher Workday
  6. Thursday-Friday, October 9-10, 2025- Parent/Teacher Conferences
  7. Tuesday October 14, 2025- Beginning of second Quarter; Fund run pledge papers go home
  8. Thursday October 16, 2025- PTO Meeting @ 6PM, in the Gym
  9. Monday, October 20, 2025- Fire Drill; Braided Bread info goes home
  10. Friday, Oct. 24, 2025- PTO Trunk or Treat
  11. Monday, Oct. 27, 2025- SAC Meeting @ 4:15, Board Meeting @ 6PM
- C. Principal's Report for July 2025- Mr. Kacena
  1. Fund run is scheduled for Friday, October 31. The theme is book characters. We are still looking for sponsors to help cover our T-shirts and cool treats after the run. Information/Pledge Sheets go home October 14.
  2. Elaine Lafferty, our Reading corp teacher began last week. She will be targeting students in K-3 that are low in reading.
  3. Our ALICE evacuation was a success. Students cleared the building within 3.5 minutes and were at our meeting point within 13 minutes. We had both parent volunteers and the district security to help.

4. We completed our evaluation from the Colorado League of Charter School. The results will be presented to me on Friday.
5. We are excited to announce that JMCA will be represented in the Widefield Community Parade on October 04, 2025. We have several parents and families that will be walking with us to represent our school!

D. Committee Reports

1. PTO

- a. Chili Cookoff was a success with a great turn-out of families.
- b. Came up with some more ideas to increase the turn-out for the community Parade: Students/Families design their own JMCA t-shirts to wear.
- c. Began to discuss Trunk or Treat: It is scheduled for October 24, working on flyers to get out within the week. Will finish planning Trunk or Treat next meeting.
- d. Braided Bread Fundraiser starts October 20, 2025 delivery will be Nov. 17, 2025.
- e. Next meeting: October 16, 2025.

2. SAAC for July 2025- Mr. Kacena

- a. The Colorado League of Charter Schools sent us some possible playground grants to look into. Ms. Santander is reviewing the different grants and I've asked her to try to find three grants that could be relevant to our needs.
- b. We will have posters and sign-ups ready for the talent show when we come back to school on October 14th.

3. DAAC for July 2025- Mr. Kacena

- a. Elected a Vice Chair: T. Byrd.
- b. Presentation on Educator Housing: Anticipated timeline for first housing is mid 2027: applications and selection process goes through Mr. Gish.
- c. Reconsideration committee: they filled the one open position.
- d. District Book Weeding: Ms. Brungardt talked about how the district goes through books to remove items that are no longer relevant, outdated or damaged. This process is to help keep the libraries up to date.
- e. Parks and Rec reviewed events from the summer and introduced upcoming events for the fall. The next DAC meeting will be Wednesday, Oct. 1 starting at 6 P.M. (S.A. Wilson Gym).

E. Other-

III. RECOMMENDED ACTION

A. ACT of Expenditures/Budget:

Motion made by Mr. Tibbetts to ratify expenditures of \$90,664.91 for August 2025. Second by Mr. Gran. *Approved unanimously.*

B. ACT on recent issues not on this agenda

C. Recommendations:

Motion made by Mr. Tibbetts to change the Board of Director's Election date to December 04, 2025. Second by Mr. Gran. *Approved unanimously.*

IV. NEXT MEETING: Monday, October 27, 2025 @ 6:00 pm

V. ADJOURNMENT 6:24pm



PERFORMANCE SCHOOL

Date: October 27, 2025 @ 6:00pm

I. CALL TO ORDER 6:05 pm

- A. RENEW Pledge of Allegiance to Flag
- B. **Reading of JMCA Mission Statement: James Madison Charter Academy inspires children to explore a diverse world through hands-on learning.**
- C. ROLL CALL- Mrs. Barbara Sallard, Mrs. Tanya Johnson, Mr. Bienvenido Gran and Mr. Aaron Tibbets.  
Additional attendee- Mr. Jeff Kacena- Principal, Mrs. Melissa Boden- Business Manager and Mr. Victor Claud-  
Teacher Representative.

**OPPORTUNITY FOR THE PUBLIC TO BE HEARD**

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II. RECURRENT

- A. Approval of Minutes from previous meetings-  
Motion made by Mr. Tibbets to approve minutes for the BOD meeting held on Monday, September 29, 2025.  
Second by Mr. Gran. *Approved unanimously.*
- B. Upcoming JMCA Activities- Mr. Kacena
  1. Monday, October 27, 2025- Board Meeting @ 6PM on Zoom.
  2. Friday, October 31, 2025- Book Character Fun'd Run.
  3. Wednesday, November 05, 2025- Hearing and Vision Screening.
  4. Thursday, November 06, 2025- Fire Drill.
  5. Friday, November 07, 2025- Braided Bread Fundraiser ends (PTO).
  6. Tuesday, November 11, 2025- No School for Students - Veterans' Day - Teacher workday.
  7. Monday, November 17, 2025- SAC Meeting @4:15 and Board Meeting @ 6PM
  8. Thursday, November 20, 2025- PTO Meeting @ 6 PM.
  9. Monday-Friday, November 24-28, 2025- No School: Thanksgiving Break.
- C. Principal's Report for July 2025- Mr. Kacena
  1. Fun'd run is scheduled for Friday, October 31, 2025. The theme is book characters. We are over our 2/3 mark for pledges. All students will get a T-shirt and a Frios popsicle.
  2. Elaine Lafferty, our Reading Corp teacher, has been a great addition to our team this year. She will continue to help students in K-3 who are low in reading.
  3. The Colorado League of Charter Schools' diagnostic review was very insightful and informative. Some major takeaways.
    - a. The staff trusts and believes in the vision and direction of JMCA. Several teachers have said they plan to stay here for the long run.
    - b. Tier 1 instruction should be a focus for solidified improvement.

- c. Differentiation will continue to be a focus for teachers at JMCA.
  - d. We are looking into continuing our partnership with the Colorado League of Charter Schools for continued professional development and possible School Board mentorship as well. We are looking at an option for bi-monthly support (approximately 2 days/month). This will allow support for teachers for collaborative planning, establishing benchmarks that correlate with major improvement strategies, and collaborative analysis of curriculum-embedded assessments.
4. Trunk or Treat was a great success! We had a great turn out and many people said it was even better than last year.

D. Committee Reports

1. PTO- Mrs. Boden

- a. Braided Bread fundraiser is underway. Orders are due Friday, November 07, 2025, and will be delivered Monday, November 17, 2025.
- b. We approved paying for popsicles after the fun'd run so all students and staff can participate.
- c. Trunk or Treat was last Friday evening. We had a great turnout. We had over 20 trunks and saw many people that did not go to our school attend.
- d. Our Next Meeting is Thursday, November 20, 2025, at 6PM.

2. SAAC- Mr. Kacena

- a. Our talent show is on track and will be held during our Winter Family night on Thursday, December 11, 2025.
- b. We are still working with Gradient to fix broken links on the website.
- c. Ms. Santander is leading our No Place for Hate program this year. They are currently working on "Tree of Respect" in which students trace their handprints and write a word/phrase of what respect means to them.

3. DAAC- Mr. Kacena

- a. Schools presented their UIPs.
- b. They sent out drafts of the parent and student surveys that they are going to be giving. They are open to any feedback.
- c. The next DAC meeting will be Wednesday, November 06, 2025, starting at 6 P.M. (Mesa Ridge HS Library)

E. Other-

III. RECOMMENDED ACTION

A. ACT of Expenditures/Budget:- Mrs. Boden

Motion made by Mr. Gran to ratify expenditures of \$92,579.73 for September 2025. Second by Mr. Tibbetts.  
*Approved unanimously.*

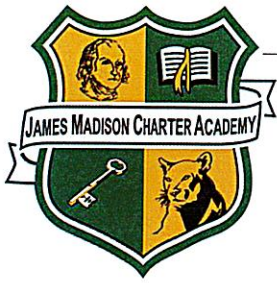
B. ACT on recent issues not on this agenda

BOD members received items on clarification of JMCA grievance policy to clarify procedure process to route grievances to go in the order of Teacher, Principal, Board of Directors and then District and to vote on at next month BOD's meeting.

C. Recommendations: None

IV. NEXT MEETING: Monday, November 17, 2025 @ 6:00 pm

V. ADJOURNMENT 6:31pm



PERFORMANCE SCHOOL

Date: November 17, 2025 @ 6:00pm

I. CALL TO ORDER 6:02 pm

- A. RENEW Pledge of Allegiance to Flag
- B. **Reading of JMCA Mission Statement: James Madison Charter Academy inspires children to explore a diverse world through hands-on learning.**
- C. ROLL CALL- Mrs. Barbara Sallard, Mrs. Tanya Johnson, Mr. Aaron Tibbets and Mr. Bienvenido Gran-excused absence. Additional attendee- Mr. Jeff Kacena- Principal, Mrs. Melissa Boden- Business Manager and Mr. Victor Claud- Teacher Representative.
- D.

**OPPORTUNITY FOR THE PUBLIC TO BE HEARD**

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II. RECURRENT

- A. Approval of Minutes from previous meetings-  
Motion made by Mr. Tibbetts to approve minutes for the BOD meeting held on Monday, September 29, 2025. Second by Mrs. Johnson. *Approved unanimously.*
- B. Upcoming JMCA Activities- Mr. Kacena
  1. Monday, November 17, 2025- SAC Meeting @4:15pm and Board Meeting @ 6PM on Zoom.
  2. Tuesday November 18, 2025- CLCS in the building.
  3. Thursday, November 20, 2025- PTO Meeting @ 6 PM.
  4. Monday-Friday, November 24-28, 2025- No School: Thanksgiving Break.
  5. Tuesday, December 02, 2025- Fire Drill.
  6. Wednesday-Thursday, December 10-11, 2025- Santa's Workshop.
  7. Thursday, December 11, 2025- Winter Family Night/Talent Show @ 6pm.
  8. Monday, December 15, 2025- SAC Meeting @4:15pm and Board Meeting @ 6PM on Zoom.
- C. Principal's Report for July 2025- Mr. Kacena
  1. Josh from The Colorado League of Charter Schools will be here starting tomorrow (Tuesday, November 18, 2025). We are using some grant money to hire him as a consultant to help with coaching and training around pedagogy.
  2. The Colorado League of Charter Schools will continue with us for the remainder of the school year with about 2 site visits per month.
  3. Hearing & Vision screening occurred on Wednesday, November 05, 2025. We are fortunate to also have a connection with a service that provides free or reduced cost glasses to students in need. They will be at school in the first week of December. Families are to sign up for the eye exams by the end of the week.
  4. Thankfully we have parents and resources available that will allow us to provide Thanksgiving food and Christmas gifts to some of our families in need.

D. Committee Reports

1. PTO- Mrs. Boden

- a. Braided Bread fundraiser finished Friday, November 07, 2025. We made a profit of \$1095. The breads were delivered today, Monday, November 17, 2025. Ms. Naomi's class won and will have a pizza party with the Principal, Mr. Kacena.
- b. Our Next Meeting is Thursday, November 20, 2025, at 6PM.

2. SAAC- Mr. Kacena

- a. Middle school students are currently working on The Tree of Respect which is a large, wall graphic in our gymnasium. The tree features leaves made from cut out hand prints and each leaf has a saying or quotation regarding the importance of respect. This is part of our No Place for Hate curriculum.
- b. We are still struggling this year with getting talent show sign-ups. Our middle school teachers have planned to visit classrooms to advertise and facilitate sign-ups. Also, we have decided to host a pizza party on the Friday following the talent show to honor and celebrate all of our talent show participants.

3. DAAC- Mr. Kacena

- a. High Schools presented events at school.
- b. They went over the drafts of the parent and student surveys and took feedback on them. They would like this to happen yearly.
- c. Reported on the positive results on the Bond and Levy issues.
- d. The Mill presented the history and the vision of the Mill.
- e. Tree lightning is Tuesday, December 09, 2025 beginning at 5:30pm.
- f. The next DAC meeting will be Wednesday, January 08, 2026, starting at 6 P.M. (King Elementary Cafeteria).

E. Other-

III. RECOMMENDED ACTION

A. ACT of Expenditures/Budget:- Mrs. Boden

Motion made by Mrs. Johnson to ratify expenditures of \$102,599.45 for October 2025. Second by Mr. Tibbetts.  
*Approved unanimously.*

B. ACT on recent issues not on this agenda

BOD members received items on JMCA's calendar for 2026-2027 school year to vote on at next month BOD's meeting.

**BOD members received a copy of the audit.**

C. Recommendations:

Recommend BOD members vote on JMCA grievance policy procedure process to route grievances to go through the Teacher first, then the Principal, and the final decision the JMCA's Board of Directors.

Motion made by Mr. Tibbetts to vote on JMCA grievance policy procedure process to route grievances to go through the Teacher first, then the Principal, and the final decision the JMCA's Board of Directors. Second by Mrs. Johnson.

*Approved unanimously.*

IV. NEXT MEETING: Monday, December 15, 2025 @ 6:00 pm

V. ADJOURNMENT 6:32pm

**JAMES MADISON CHARTER ACADEMY • 660 SYRACUSE ST., COLORADO SPRINGS, CO 80911**

www.jmcolorado.net • PH: (719) 391-3977 • FAX: (719) 391-1744



PERFORMANCE SCHOOL

Date: December 15, 2025 @ 6:00pm

- I. CALL TO ORDER 6:04 pm
  - A. RENEW Pledge of Allegiance to Flag
  - B. **Reading of JMCA Mission Statement: James Madison Charter Academy inspires children to explore a diverse world through hands-on learning.**
  - C. ROLL CALL- Mrs. Barbara Sallard, Mrs. Tanya Johnson, Mr. Aaron Tibbets and Mr. Bienvenido Gran-unexcused absence. Additional attendee- Mr. Jeff Kacena- Principal, Mrs. Melissa Boden- Business Manager and Mr. Victor Claud- Teacher Representative.

#### OPPORTUNITY FOR THE PUBLIC TO BE HEARD

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#### II. RECURRENT

- A. Approval of Minutes from previous meetings-  
Motion made by Mr. Tibbets to approve minutes for the BOD meeting held on Monday, November 17, 2025.  
Second by Mrs. Johnson. *Approved unanimously.*
- B. Upcoming JMCA Activities- Mr. Kacena
  1. Monday, December 15, 2025- Grinch/Whooville Day; SAC Meeting @4:15pm and Board Meeting @ 6PM.
  2. Tuesday December 16, 2025- Elf/Santa Day.
  3. Wednesday, December 17, 2025- Dress your Holiday Best Day; Eye Love Care Exam.
  4. Thursday, December 18, 2025- Cozy or Holiday PJ Day; December PTO Meeting.
  5. Friday, December 19, 2025- Ugly Sweater/Holiday Tops with Jeans Day; End of 2<sup>nd</sup> Quarter; Staff Christmas Party.
  6. Monday-Friday, December 22, 2025- January 02, 2026- Winter Break/ School closed.
  7. Monday-Tuesday, January 05-06, 2026- Teacher Workday: No students.
  8. Wednesday, January 07, 2026-3<sup>rd</sup> Quarter begins; Report Cards go home.
  9. Thursday, January 15, 2026- PTO Meeting @6pm.
  10. Monday, January 19, 2026-No School: MLK Day.
  11. Monday, January 26, 2026-Board Meeting @6pm on Zoom.

C. Principal's Report for December 2025- Mr. Kacena

1. Our next visit with Josh (CLCS) will be on Wednesday, January 07, 2026. Josh will help us with elevating our tier 1 instruction (research-based strategies, differentiate instruction, and streamlined lesson planning).
2. Our mid-year NWEA tests are almost complete with just a few make-up pieces to do this week. Most students are showing positive growth which indicates a hopeful increase in our overall school performance like we experienced last year.
3. Thankfully we have parents and resources available that will allow us to provide Christmas gifts to some of our families in need.
4. Ms. Bierch and I were able to hand out lots of food to the homeless on Sunday, December 14, 2026. This was part of our middle school service-learning project in which students decided that they wanted to help the people in our community who are experiencing homelessness.

D. Committee Reports

1. PTO- Mrs. Boden

- a. Candy Grams is going home this week.
- b. Did goodies for Teachers this week for Christmas.
- c. Our Next Meeting is Thursday, December 18, 2025.

2. SAAC- Mr. Kacena

- a. The Tree of Respect, from our No Place for Hate curriculum, is posted in our gymnasium and it looks great!
- b. We had a great turnout for our Winter Family Night. The talent show went well, and we recorded some take aways to make it even better next year.
- c. We will send out a student survey about school culture when we come back from Winter Break.

3. DAAC- Mr. Kacena

- a. No December 2025 Meeting.
- b. The next DAC meeting will be Wednesday, January 08, 2026, starting at 6 P.M. (King Elementary Cafeteria).

E. Other-

III. RECOMMENDED ACTION

A. ACT of Expenditures/Budget:- Mrs. Boden

Motion made by Mr. Tibbetts to ratify expenditures of \$90,929.10 for November 2025. Second by Mrs. Johnson. *Approved unanimously.*

B. ACT on recent issues not on this agenda

Motion made by Mrs. Johnson to approve JMCA's calendar for 2026-2027 school year. Second by Mrs. Johnson. *Approved unanimously.*

C. Recommendations:

Recommend BOD members come up with some ideas/incentives to get parents to join/attend JMCA's SAAC and BOD board meetings.

Reschedule Board Elections.

IV. NEXT MEETING: Monday, January 26, 2026 @ 6:00 pm on Zoom.

V. ADJOURNMENT 6:39pm